



REGIONAL OFFICE (MAHARASHTRA) INDIA
EMPLOYEES' STATE INSURANCE CORPORATION
PANCHDEEP BHAVAN : 108, N. M. Joshi Marg,
LOWER PAREL : MUMBAI - 400 013.

No. 31-N-11-13 (1) Policy - 2008

Dated, 27.03.08

Subject - Introduction of Employer's self-certification in the Return of Contributions

Dear Sir,

With a view to simplify and streamline the process of revenue enforcement and to lay focus on the registration and coverage of all coverable employees so as to enable them to access the benefits as laid down in the ESI Act without any hassle or hardship, ESI Corporation has amended the Regulation 26 of the ESI (General) Regulations, 1950 and the Return of Contributions in Form 5. A copy of the notification dated 11.3.08 published in the Govt of India Gazette is enclosed. The salient features of the amendments made in the Form 5 are as under -

• Self declaration by the employers, regarding maintenance of records and registers, submission of Declaration Forms, distribution of Temporary / Permanent Identity Cards coverage of employees directly or through immediate employers and wages paid to workers.

• All employers, employing 40 or more employees, shall have to append a certificate duly certified by a Chartered Accountant, in the revised format of Return of Contributions.

• All employers, employing less than 40 employees, will have to provide self certification without any certification by a Chartered Accountant.

(2) A copy of the revised format of Return of Contributions is enclosed. You are requested to submit the revised Return of Contributions for the period ending 31.3.08, on or before 12.5.08. You are also requested to ensure that all the columns in the Form are filled up correctly. Kindly extend your co-operation by submitting the revised Return of Contributions, along with self certification, in accordance with the amended Regulation 26 of the ESI (General) Regulations, 1950.

Yours faithfully,

N. Parasuraman

(N. PARASURAMAN)

Additional Commissioner &
Regional Director

Enclosure : as above.