

DEBT COMPLIANCE CALENDAR

(For Companies having Listed Debt Securities only)

30th April	Payment of Annual Listing Fee -Clause 23	Action to be initiated by the Company Secretary and the Accounts department.
15th May	Board Meeting for approval of Half Yearly Results for the half year ended 31 st March, 20__ and draft of Limited Review Report of the Auditors thereon	Company Secretary to do the needful in this regard.
15th May	To send to the Debenture Trustee, a half-yearly certificate regarding maintenance of 100% asset cover in respect of listed debt securities, by either a practicing company secretary or a practicing chartered accountant, along with the half yearly financial results.	Action to be initiated by Company Secretary.
15th May	To send to the Stock Exchange for dissemination, along with the half yearly financial results, a half- yearly communication, counter signed by Debenture Trustees, containing inter-alia the following information: (a) credit rating; (b) asset cover available; (c) debt-equity ratio; (d) previous due date for the payment of interest/principal and whether the same has been paid or not; and (e) next due date for the payment of interest/principal.	Action to be initiated by Company Secretary and the Debenture Trustees.
17th May	Arrangement for publication of Half Yearly Results for the half year ended 31 st March, 20__ in at least one English daily	Action to be initiated by Company Secretary.

	newspaper circulating in the whole or substantially the whole of India.	
14th November	Board Meeting for approval of Half Yearly Results for the half year ended 30 th September, 20__ and draft of Limited Review Report of the Auditors thereon	Company Secretary to do the needful in this regard.
14th November	To send to the Debenture Trustee, a half-yearly certificate regarding maintenance of 100% asset cover in respect of listed debt securities, by either a practicing company secretary or a practicing chartered accountant, along with the half yearly financial results.	Action to be initiated by Company Secretary.
14th November	To send to the Stock Exchange for dissemination, along with the half yearly financial results, a half- yearly communication, counter signed by Debenture Trustees, containing inter-alia the following information: (a) credit rating; (b) asset cover available; (c) debt-equity ratio; (d) previous due date for the payment of interest/principal and whether the same has been paid or not; and (e) next due date for the payment of interest/principal.	Action to be initiated by Company Secretary and the Debenture Trustees.
16th November	Arrangement for publication of Half Yearly Results for the quarter ended 30th September, 20__ in at least one English daily newspaper circulating in the whole or substantially the whole of India.	Action to be initiated by Company Secretary.

Other Compliances, applicable for Companies having listed debt securities (with or without listed equity securities, as the case may be), as per the Debt Listing Agreement:

The Issuer agrees that it shall forward to the debenture trustee promptly, whether a request for the same has been made or not:

- (a) a copy of the Statutory Auditors' and Directors' Annual Report, Balance Sheet and Profit & Loss Account and of all periodical and special reports at the same time as they are issued;
- (b) a copy of all notices, resolutions and circulars relating to new issue of debt securities at the same time as they are sent to shareholders/holders of debt securities;
- (c) a copy of all the notices, call letters, circulars, proceedings, etc. of the meetings of debt security holders at the same time as they are sent to the holders of debt securities or advertised in the media;
- (d) Such other compliances as specified in the Debt Listing Agreement (for companies having only debt securities listed on the stock exchange).