



Do:

1. Make a Study about the Interviewer before hand
2. Dress appropriately for the industry
3. Know the exact venue and time of the Interview and also how long it would take to get there
4. Arrive at 15 minutes before the tome of Interview.
5. Offer a firm handshake, make eye contact with everyone, and have a friendly expression when you are greeted by your interviewer.
6. Maintain good eye contact during the interview.
7. Sit still in your seat; avoid fidgeting and slouching
8. Listen the Interviewer question carefully
9. If you don't understand a question ask for clarification
10. Be honest and believe in your self
11. Take the Interviewer seriously as you are truly interested in the Interviewer and like to take the opportunity
12. Keep patience and keep smile on your face during the Interview.
13. Keep Professional attitude all the times.
14. When the interviewer concludes the interview, offer a firm handshake and make eye contact. Depart gracefully.



Don't :

1. Do not give any excuses; firmly support your decisions and actions
2. Do not give any impression that you like to join the Organisation because of its geographical location.
3. Do not under prepared for any Interview
4. Do not be excited, keep patience.
5. Do not smoke
6. Do not take your parents at the location of the Interview
7. If you don't understand a question ask for clarification.

