Committee on Financial Markets and Investors' Protection

INVITING RESOURCE PERSONS FOR CONDUCTING INVESTOR AWARENESS PROGRAMMES

Introduction

The Committee on Financial Markets and Investor's Protection (CFM&IP) is one of the Non-Standing Committees of the Institute. The functions of the Committee include preparing suggestions on various Regulations / Circulars relating to Financial Markets for submission to the Government/ Regulators.

We are pleased and proud to state that the Institute of Chartered Accountants of India has been designated as the nodal authority by the Ministry of Corporate Affairs, Government of India to organize Investor Awareness Programmes throughout India in the district headquarters and big cities through the Institute's network of Regional Councils and Branches during the year 2012-13. The Ministry also desired that to conduct Investor Awareness Programmes in the smaller towns' services of Resource Persons may be availed.

Resource Persons

The Committee invites proposals from Chartered Accountants, Bankers, Capital Market experts, MBAs from reputed Institutes, Professors and Lecturers having knowledge and flair of capital market and public speaking skills for acting as Resource Persons to conduct the Investor Awareness Programmes in smaller towns other than district headquarters. You can send your resume along with the names of the towns where programmes are proposed to be conducted at cfmip_rp@icai.org

The Scheme

The resource persons have to plan and organize Investor Awareness Programmes of two hours duration in small towns (other than district headquarters) at their own initiative. Arranging venue, assembling **at least 50 participants per programme and disseminating financial literacy will be their key responsibilities. For this, MCA will reimburse Rs. 5,000/- per programme inclusive of TA/DA, honorarium and other costs or actual expenses whichever is less.**

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Guidelines

The Guidelines for conducting such programmes by resource persons are as follows:

1. Programmes can be conducted at small towns, cities, blocks and taluka/ tehsils but not in villages.
2. Progamme should be of 2 hours.
3. The target audience for the programme should be household investors, businessmen, housewives, students (higher secondary, graduate, post graduate and MBA students), persons who are working in Government department/private jobs etc.
4. Maximum Four (4) programmes can be conducted in a town after the gap of 20 days with different venues.
5. Number of participants should be at least 50.While conducting an IAP in a school premises, majority of participants i.e. atleast 25 participants should be non-students that may include teachers, staff members, students' parents and general public. Photographs should clearly show the strength of non students participants.
6. Venue should be selected at a place where adequate number of prospective investors may be the target participants.
7. Pamphlet/ Booklet/ Reading Material with important points covered in the talk should be circulated. Material in Hindi or regional language can also be distributed. Soft copy of reading material will be provided by the ICAI.
8. Please send the programme details like (place, date, Venue, Target Audience) atleast 5 days in advance for approval at cfmip_rp@icai.org.
9. Topics to be covered may be restricted to the contents of booklets sent to you.
10. The following documents are required to be submitted within 15 days of conduct of programme to enable us to process reimbursement:
    - At least 4 Photographs giving coverage of maximum number of participants with banner and faculty while the programme is in progress.
    - Attendance sheet containing name, address and mobile nos. of the participants. Signatures of participants are must on the attendance sheet so provided.
    - Brief Report covering aspects of Topics covered and feedback of participants.
    - A duly signed undertaking by Resource Person that the programme has been conducted at informed time and place. In case programme has been conducted at some organization, management/degree collage, school etc. then such undertaking has to be countersigned by organization head/principal also.
11. Programmes should not be used for publicity of any organization/firm/ company or any investment product.
12. A resource person can conduct a maximum of 10 programmes in a month subject to total number of 60 programmes till 31st March, 2013.