

Every day in the *evening*.....

Decide upon ***Two Things***

The ***Next Day***.....

What you are going to do ?

What time you are going to do ?

What you are going to do ?

What time you are going to do ?

What you are going to do ?

What time you are going to do ?

Put it on Paper !!!!

Put it on Paper !!!!

Put it on Paper !!!!

Write It ***Write It.....*** ***Write It.....***

[Before continuing further....

Go to a near by book store and buy a 200 pages small note book.]

CA. HARISH. C Make It Happen !!!!!!!!!!!
Email at: harishseasky@gmail.com

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[Are you ready with the note book ???

well....Give the title... ***Make it Happen*** !!!!!]

The Next Day.....

Which ***Subject*** you want to study ?

Which ***Topic*** you want to study ?

What ***Time*** you want to study ?

How much time you want to study ?

Decide it.....Thennnnn

Write It ***Write It.....*** ***Write It.....***

In the “Make It Happen” note book

Lets do itjust for a day.....just for a day.....just for a day....That's it.

Suppose next day You want to study

Direct taxes

Assessment Procedure – Practice Manual,Class Notes

At 6.00 AM

For 1.5 hours...

AMA

Marginal Costing - Class Notes

At 7.30 AM

For 2.5 hours

ISCA

ERP – Practice Manual

At 12.00 PM

For 2.5 hours

IDT

Service Tax – Text

At 4.00 Pm

For 2.5 hours

Direct Tax

PGBP – Text

At 8.00 PM

For 1 hour

During break time....

You can go for recollection

Or

Do your daily routine activities.

It is only a model schedule that is given to illustrate... the Make It Happen schedule.

You create your own schedule....

But it should have all the components like...

Which **Subject** you want to study ?

Which **Topic** you want to study ?

What **Time** you want to study ?

How much time you want to study ?

Okayyy....

Schedule is ready.....

We also have written....

So.....whatNext ?????

Make It Happen !!!!

Make It Happen !!!!

Make It Happen !!!!

Whatever activity...you have scheduled....try to....make it happen.

Don't bother about all the activities.

Go...one..by..one.

Try to....start the particular activity ...at the particular time.

Try to...spend the same amount of timeon the activity... as per schedule.

Suppose...at the end of the day...

You are not able to do all the activities ***at the scheduled time***...

Or

You are not able to ***spend the scheduled time*** on an activity

Or

You are not able to ***do all*** the scheduled activities

Thennn????

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No Probs !!!!! keep doing !!!!

Initially you may be able to do...**Some** of the activities as per schedule

Later you may be able to do.....**More** of the activities as per schedule

A little later you may be able to do.....**Many** of the activities as per schedule

Suppose you are doing....Direct Taxes....
Your thoughts are going towards AMA

Or

Suppose you are doing....ISCA....
Your thoughts are going towards FR

Then...what to do ?

***Try to bring backthe wandering thoughts.....again and again....
to the scheduled activity.***

In the time set for ISCA...think only about ISCA

In the time set for AMA...think only about AMA

We are.....tryingggg...to....useeeee...

The age old word.....***Concentrationnnnnnnn !!!!!!!***

Concentrate yaarrrrr...Concentrate...

on the scheduled activity.

*Try to bring backthe wandering thoughts.....again and again....
to the scheduled activity.*

That's it...

You can give time slots for your other activities also...

Like...

Office work..

Cooking....

Daily routine works...

So on.....

Go to bed every day at a particular time – Set a time for that

Wake up every day at a particular time – Set a time for that

You should have...**at least..6 hours** ..sound sleep at a stretch.
[I am not telling that...you should make sound....]

If frequent changes are there in sleeping and waking up time...
Then it will affect your..... learning...productivity....recollecting capability...health ..
So on.

30 Minutes Magic

At least ...after every 30 minutes of study....

Try to recollect at least for 15 minutes.

In between ..if you recollect also...its fine..

Recollect.....Recollect.....Recollect !!!!!

Frequently...it's a must....

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In the main exam you have to recollect and write....

What you have to do in the main exam

Start doing it now

***How do you improve your recollection ability ???
Only by recollectingYaaron [friends]....!!!!***

Classify

Classify what ?????

Considering the volume of syllabus....

It may be not be practicable to recollect every thing.

Classify every material into ***Two Ways.***

- 1. Things to be remembered***
- 2. Things to be just ...understood***

Almost every thing has to be understood...

But only the themes...principles...headlines...content...core area of a topic...has to be remembered.

The core area of every topic....

*Keep revisingkeep **recollecting**....frequently....*

*Normally core area of any topic...of any subject will be hardly...**15 %***

*The rest will be only details...**85 %***

*The rest...you have to just**understand**....*

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Okayyyyy.....Lets move onnnnnnnnn!!!!

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What **Time** you want to study ?
How much time you want to study ?

Thennnnnnnnn.....

Make It Happen !!!!

Make It Happen !!!!

Make It Happen !!!!

Well....whats the use of....all this ???

One fine day.....

You may be writing in your ... Make It Happen note book

Writingwhat...???

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“To apply for membership...!!!!”

what membership ???

Ohh...Hoooo...common...yaarrrr !!!!

After becoming a CA.....won't you apply for membership ???

Ohh.....Hooooo !!!!

Make It Happen !!!!

Looks.....Veryyyyyy.....Simple....

BUT

It is a

Giant !!!!!

Monster

With Unlimited Power !!!!!

Which canmove.....

Which canaccomplish.....

Evenmountains of tasks.....just for.... youuuuuuuuu !!!!!

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Have a nice day...!!!

ALL IS WELL
ALL IS WELL
ALL IS WELL

TRY IT

FEEL IT

ENJOY IT !!!!!

CA. Harish. C

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