

Procedure for ICWAI Members (AICWA & FICWA) to get CMA Membership of IMA USA

1. Please ensure that your membership dues to ICWAI have been paid. It may be noted that the membership fee falls due on 1st April each year and is required to be paid prior to application for CMA Membership and renewal in the subsequent years. To apply for CMA Membership now, a member must have cleared his dues for 2009-10 including entrance fees, if any.
2. Send application in the format given below to ICWAI along with a fee of INR 2000 (for members residing in India) [US\$ 100 for members residing outside India] by Demand Draft in favour of **"The ICWA of India"** payable at **Kolkata**.
3. For renewal of membership in the subsequent years, the certification fee is INR 1000 (for members residing in India [US\$ 50 for members residing outside India]).
4. The applicants for admission to membership or renewal of membership with IMA should ensure that the member has no dues with ICWAI towards membership or other fees.
5. The ICWAI would send a status certificate in respect of the member directly to IMA USA under intimation to the applicant member.
6. The member should directly apply to IMA and pay the following requisite fees:
 - (i) US\$ 195 for North America Regular Members or International members, plus US\$ 15 application fee.
 - (ii) Pay the standard CMA exam entrance fee of US\$ 200.
7. ICWAI Members can access the appropriate IMA Member Application online at IMA's website: [North American](#) or [International](#). Use Promo Code: ICWAICMA.
8. To maintain CMA certification, all CMAs must earn 30 Continuing Professional Education credits per year (including 2 credits in the subject of Ethics). (See [Rights and Responsibilities of a CMA](#)). Continuing education credits can be used to satisfy requirements for both the ICWAI and CMA certifications. Under the IMA/ICWAI partnership, certified members seeking mutual recognition must maintain membership in both IMA and ICWAI.
9. Contact Mr. Kaushik Banerjee, Additional Director-cum-Joint Secretary, The Institute of Cost and Works Accountants of India, 12 Sudder Street, Kolkata – 700 016,

Phone: 91-33-22521031/1034/1035/1492/1602/1619,
Fax: 91-33-22521723, e-mail: membership.kb@icwai.org for any query.
10. Contact IMA's Member Services Team to answer questions about IMA membership and CMA certification. Contact IMA Member Services at 800-638-4427 (North America) or +1-201-573-9000 (Outside of North America), or by e-mail at ima@imanet.org.

Format of Application

Date:

The Secretary
The Institute of Cost and Works Accountants of India
12, Sudder Street,
Kolkata – 700 016.

Dear Sir,

Sub: **CMA Certification by IMA USA**

I wish to apply to IMA USA for their CMA Certification and request you to issue a certificate to them directly with a copy to me certifying that I have successfully passed the Final Examination of ICWAI and I am a member of ICWAI.

Requisite fee of US\$ 100/INR 2000 by Demand Draft drawn in favour of “The ICWA of India” payable at Kolkata, India is enclosed herewith.

Thanking you,

Yours faithfully,

Full Signature

Name: _____

Full address with Zip/Pin Code: _____

Phone no.: Landline & Mobile

E-mail:

Encl: Demand Draft No. _____ dated _____ for US\$ 100/ INR 2000 drawn in favour of “The ICWA of India” payable at Kolkata, India