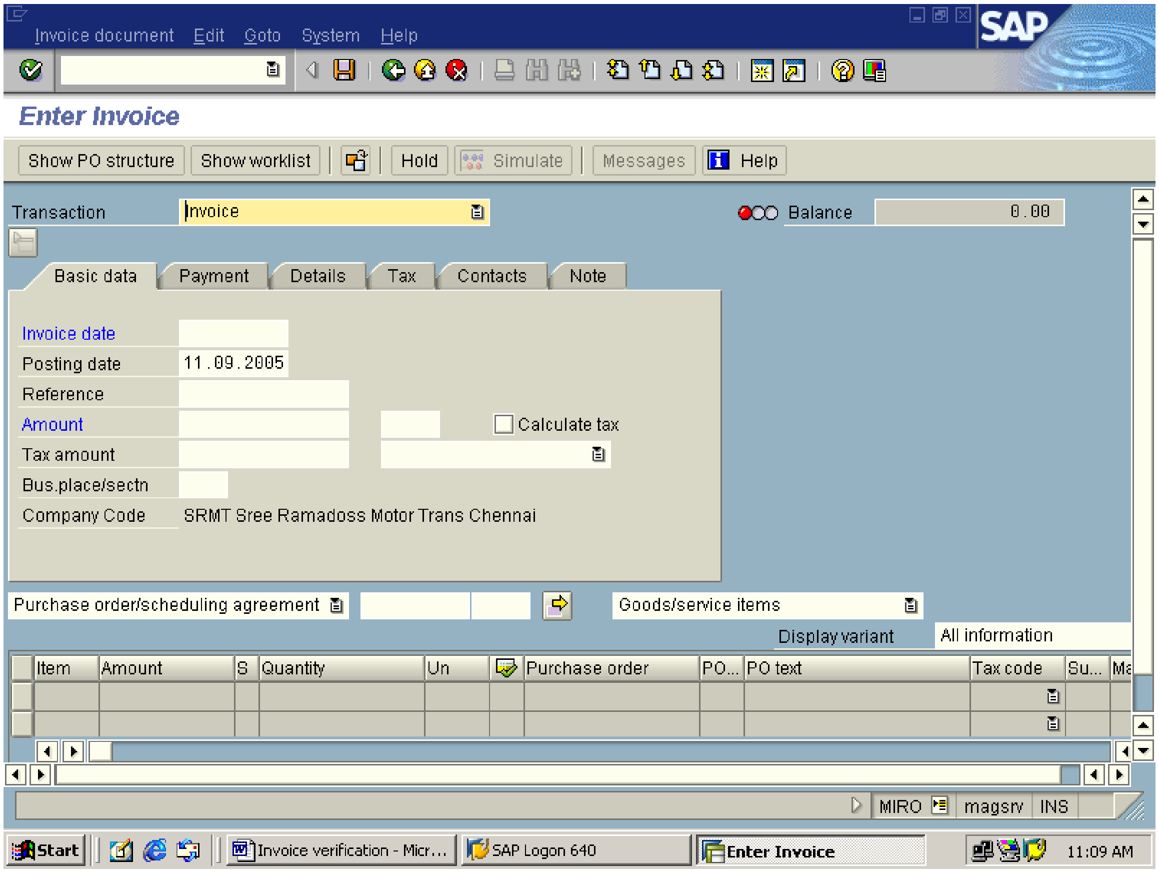
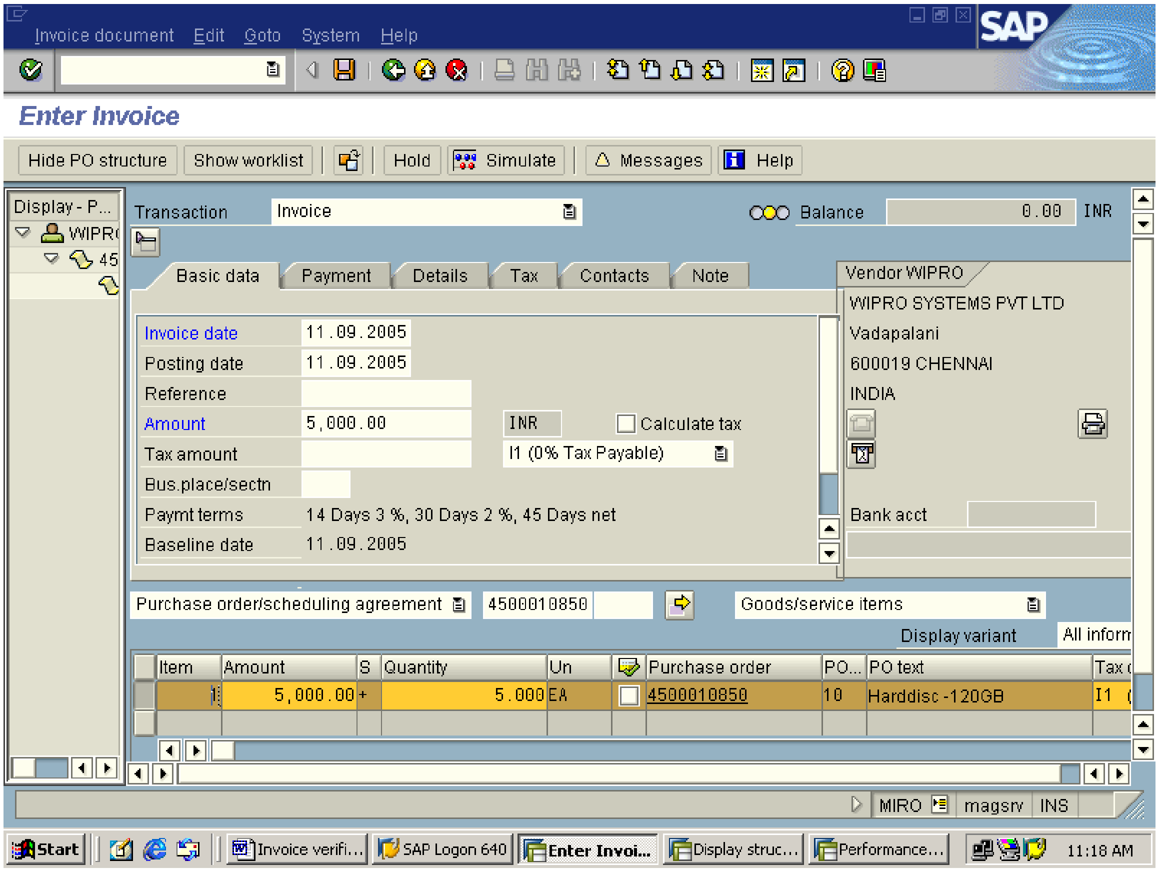
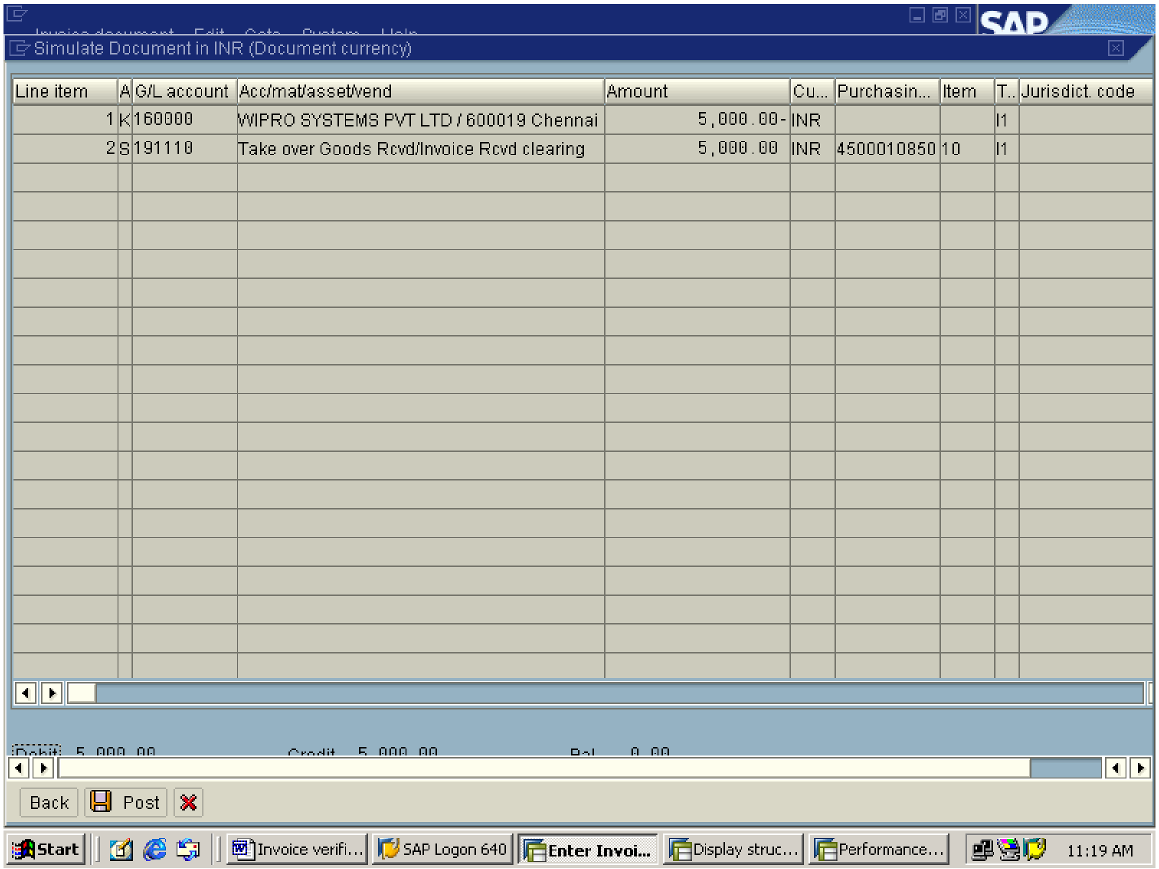
Enter the IR: MIRO



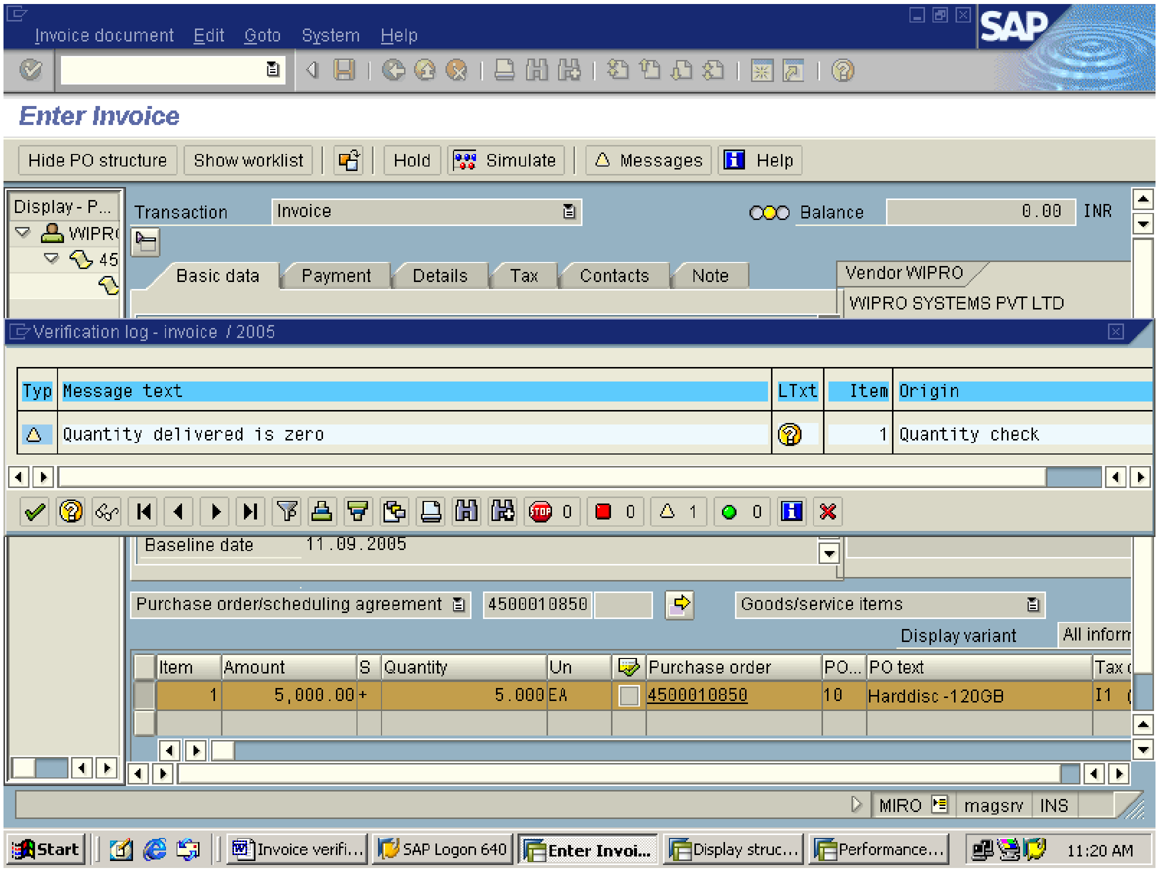
ENTER THE INVOICE DETAILS



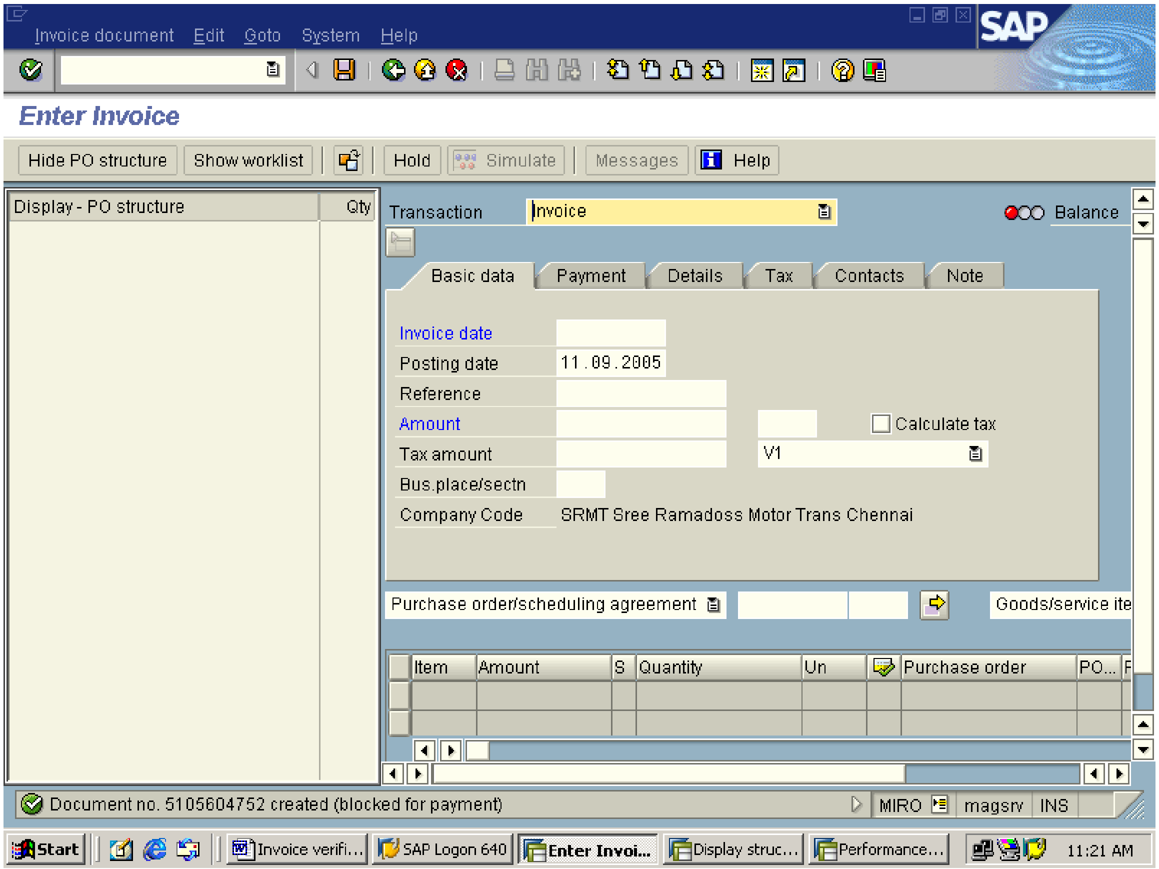
For checking accounts which r update
Click on Simulate icon



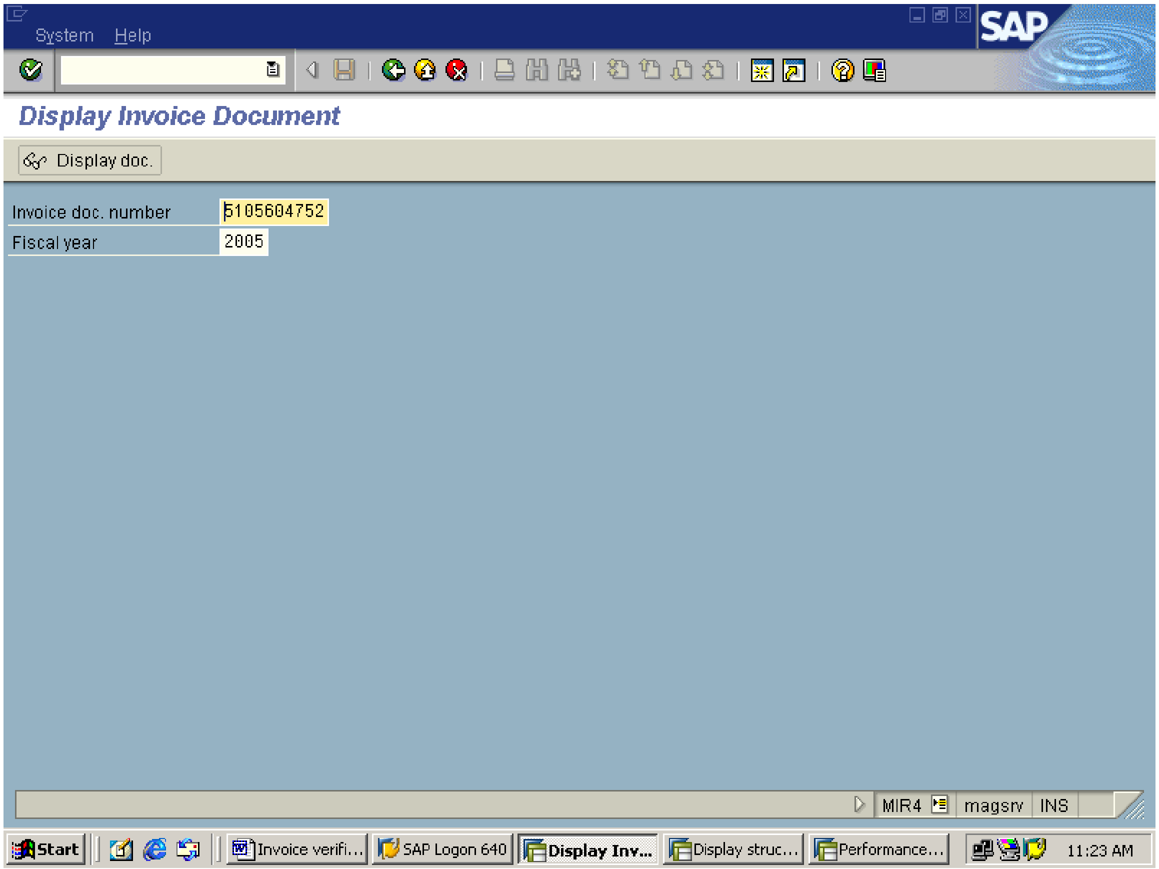
To view error or warning messages, click on messages icon



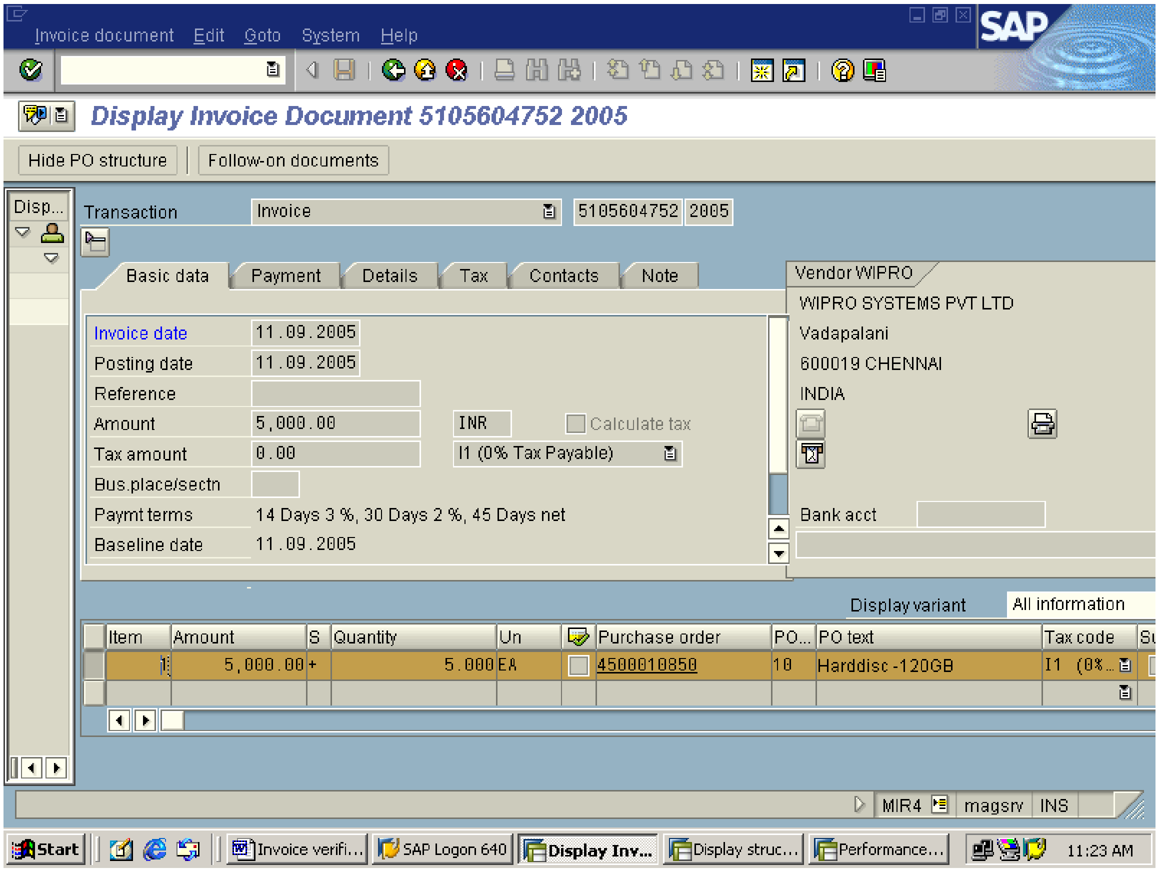
save or post the entries



Display Invoice document: MIR4

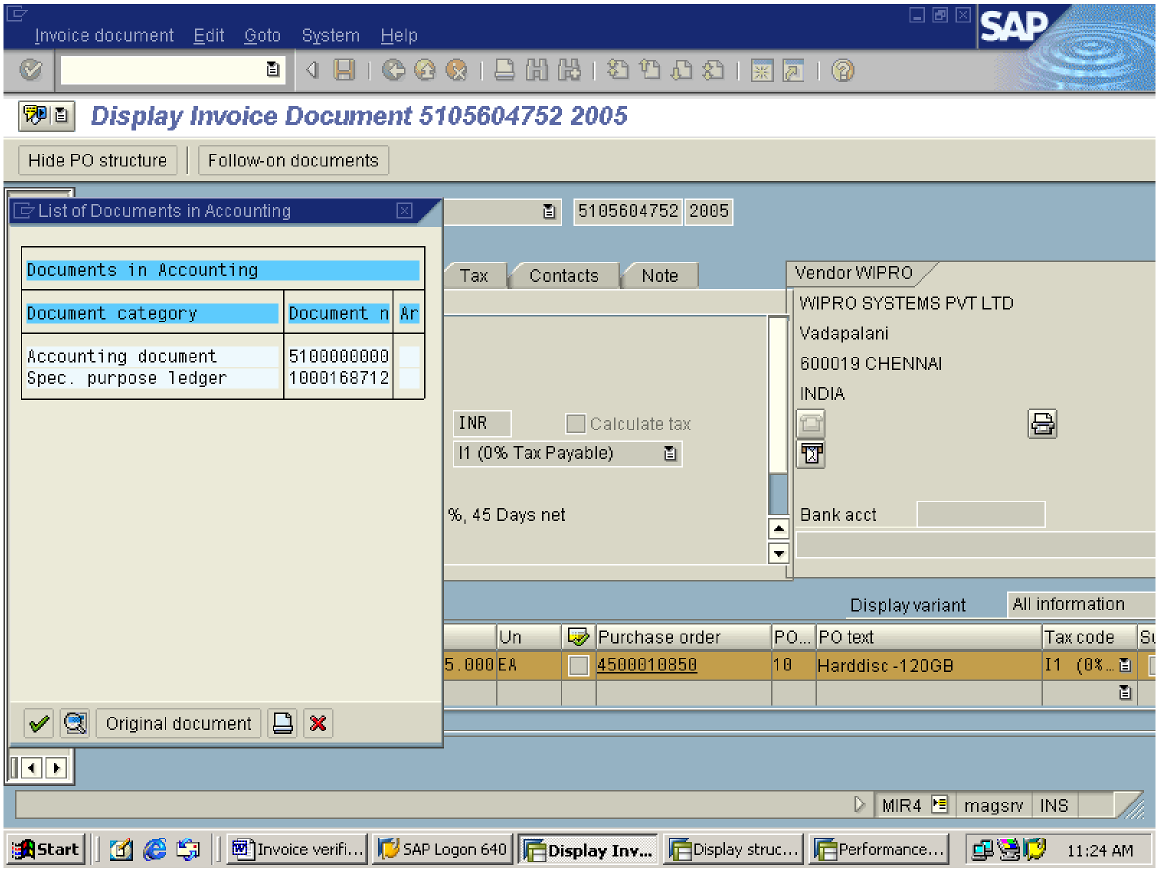

System Help
Display Invoice Document
Display doc.
Invoice doc. number 5105604752
Fiscal year 2005
MIR4 magsrv INS
Start
Invoice verifi...
SAP Logon 640
Display Inv...
Display struc...
Performance...
11:23 AM

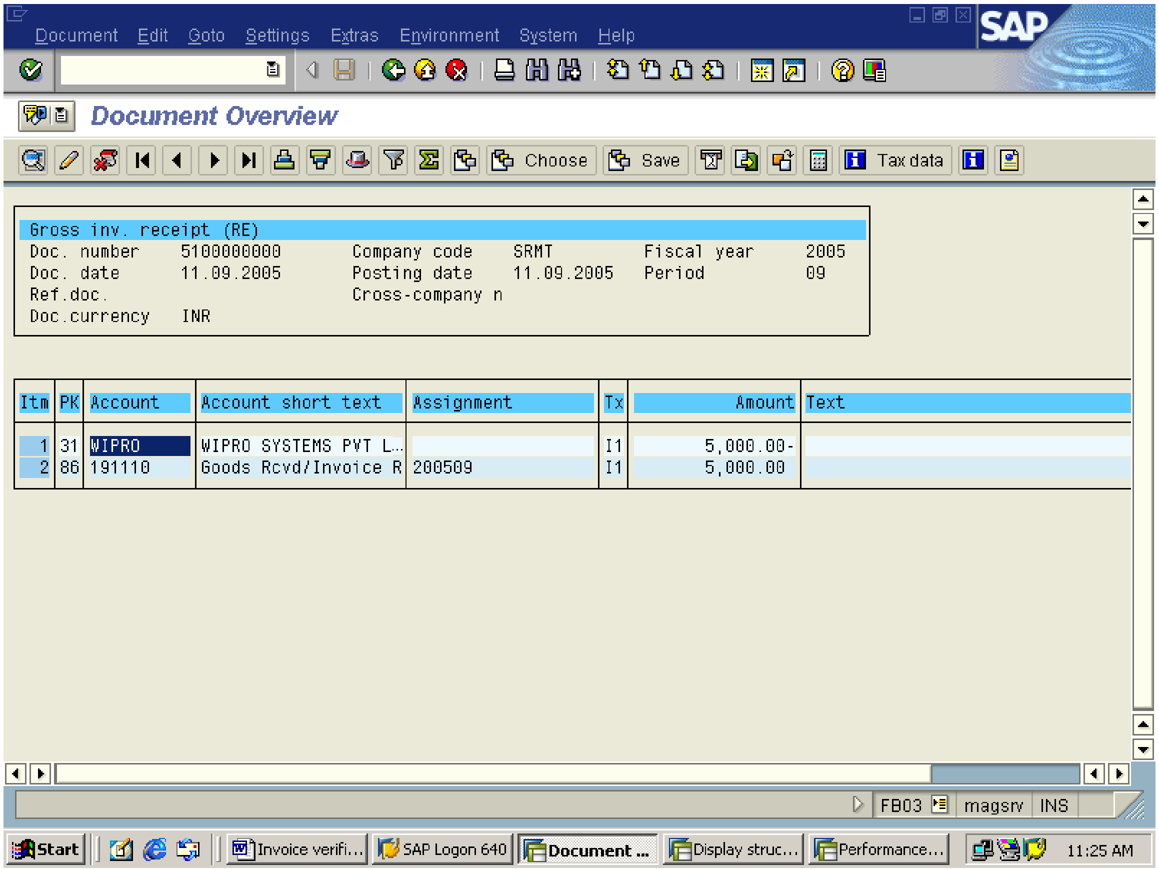
CONTINUE



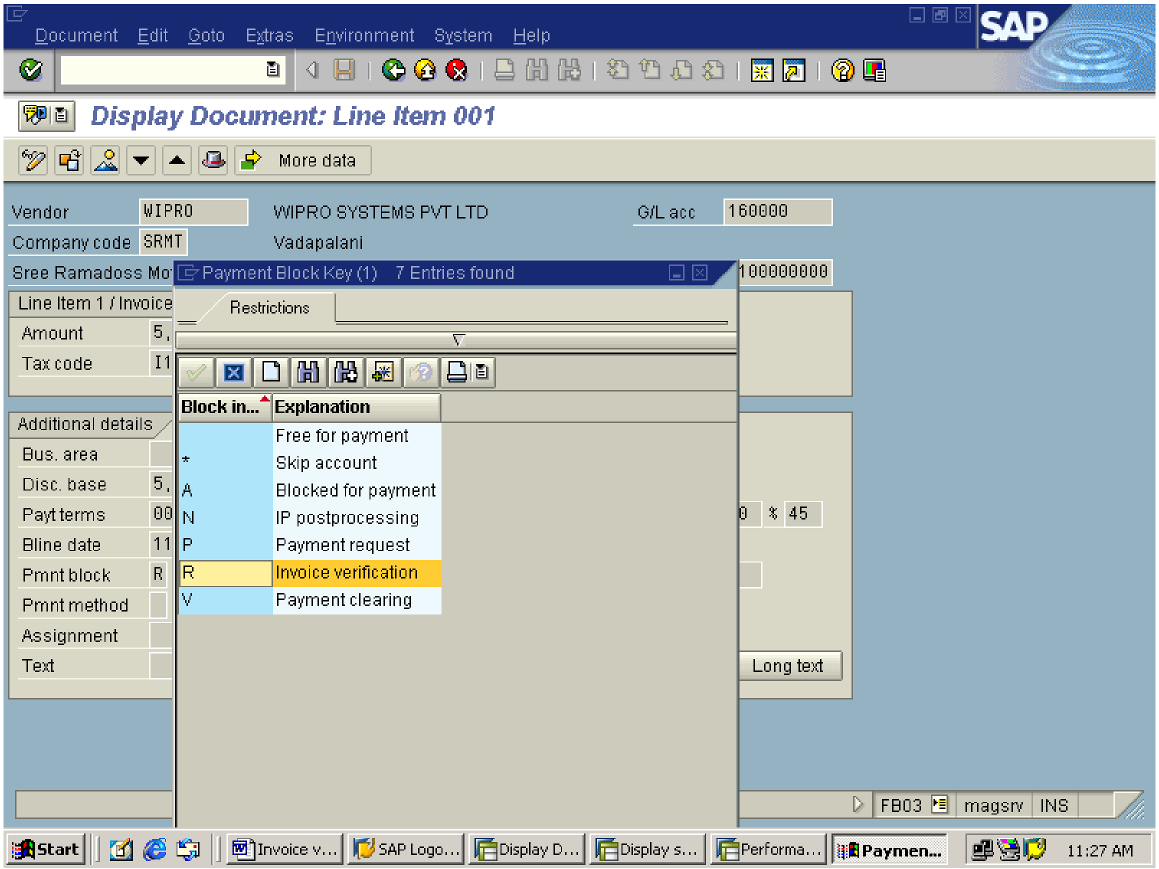
Above document is MM Invoice document

TO view FI Invoice document: click on Follow-on documents


Invoice document Edit Goto System Help
Display Invoice Document 5105604752 2005
Hide PO structure
Follow-on documents
List of Documents in Accounting
Documents in Accounting
Document category
Document n
Ar
Accounting document 5100000000
Spec. purpose ledger 1000168712
Original document
5105604752 2005
Tax
Contacts
Note
Vendor WIPRO
WIPRO SYSTEMS PVT LTD
Vadapalani
600019 CHENNAI
INDIA
INR
Calculate tax
I1 (0% Tax Payable)
%, 45 Days net
Bank acct
Display variant
All information
Un
Purchase order
PO...
PO text
Tax code
5.000 EA 4500010850 10 Harddisc -120GB I1 (0%...
MIR4 magsrv INS
Start
Invoice verifi...
SAP Logon 640
Display Inv...
Display struc...
Performance...
11:24 AM

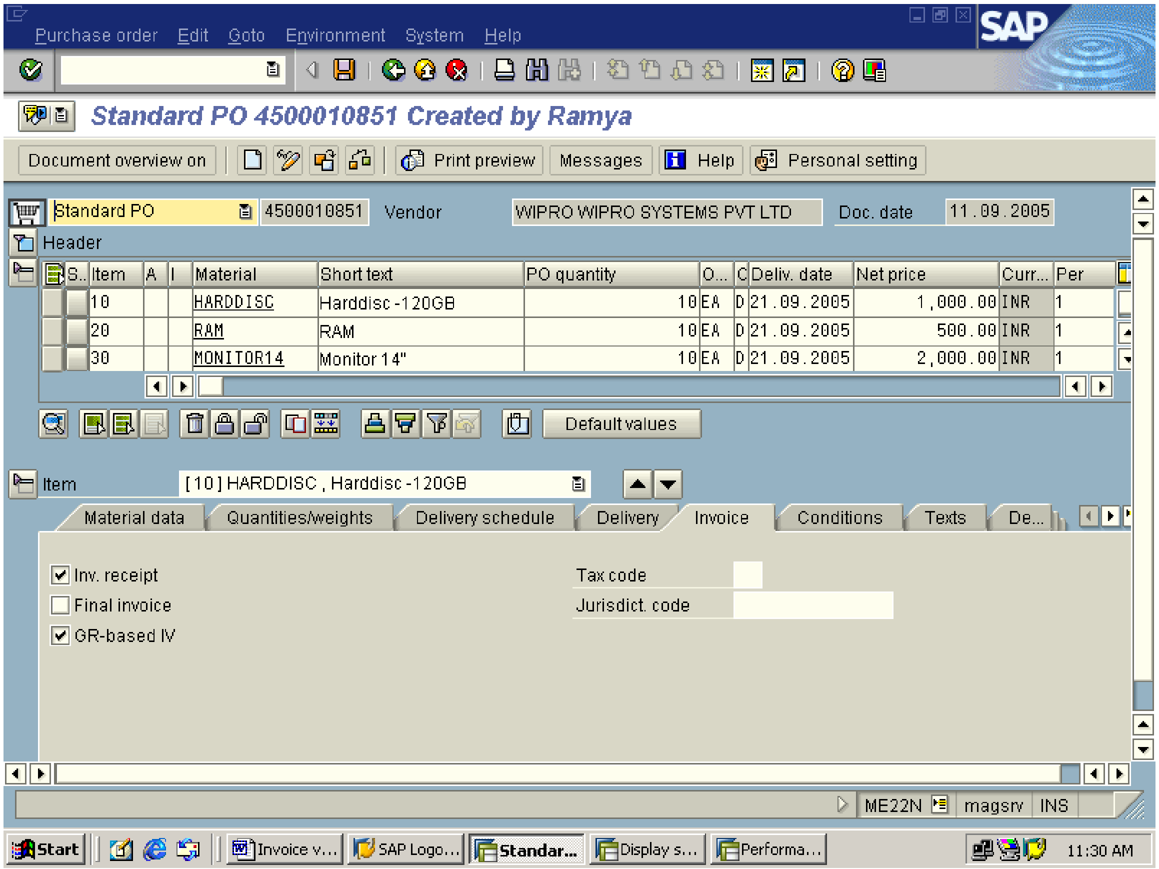


To view whether document is blocked for payment or allowed for releasing the payment Double click on Item 1 entry



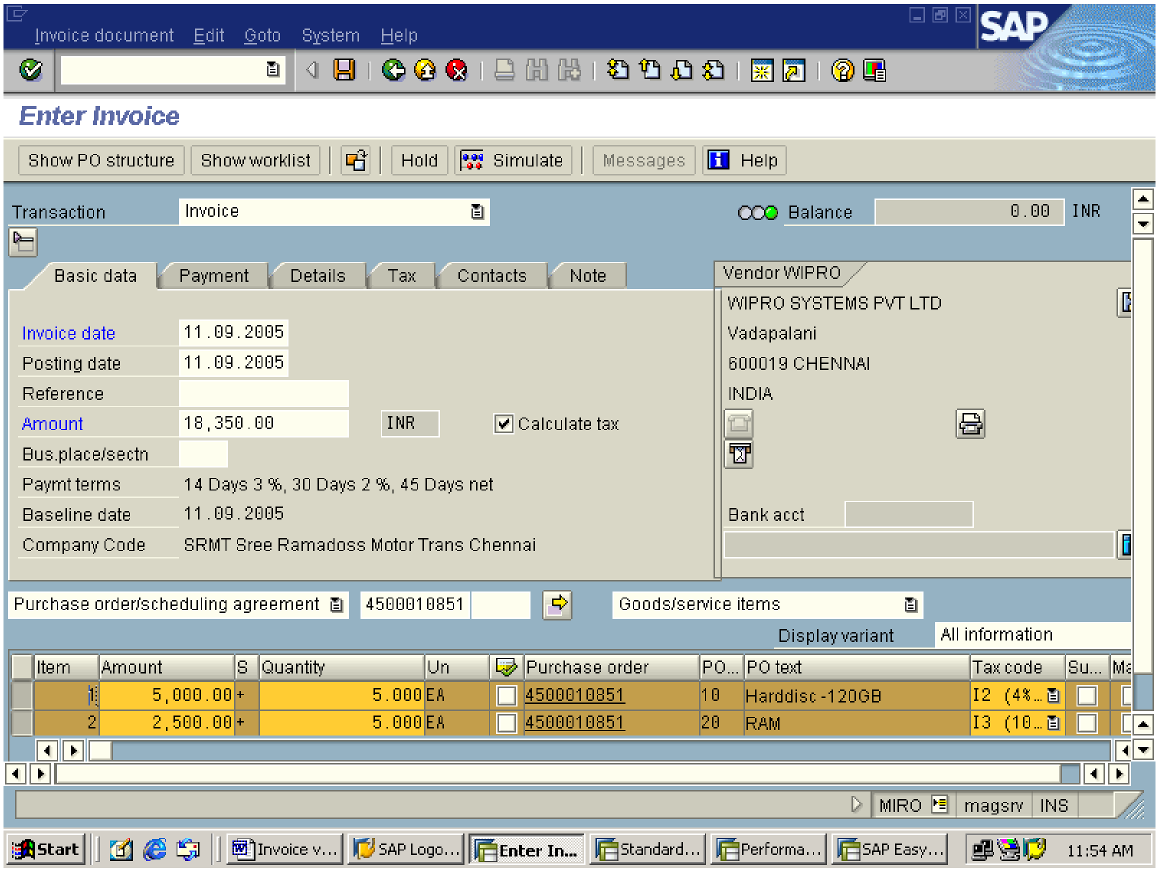
GR BASED IV:

While creating PO, Select the check box GR Based IV

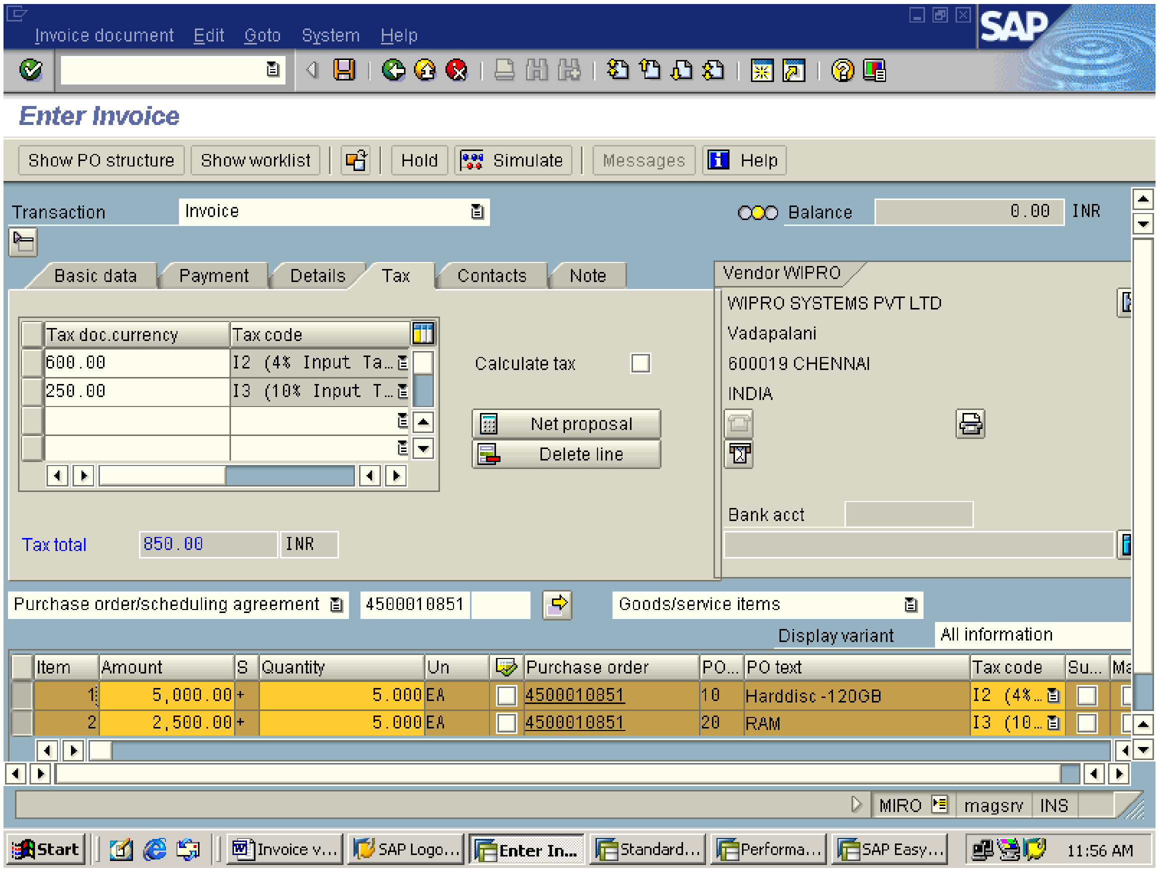


2. Post the GR

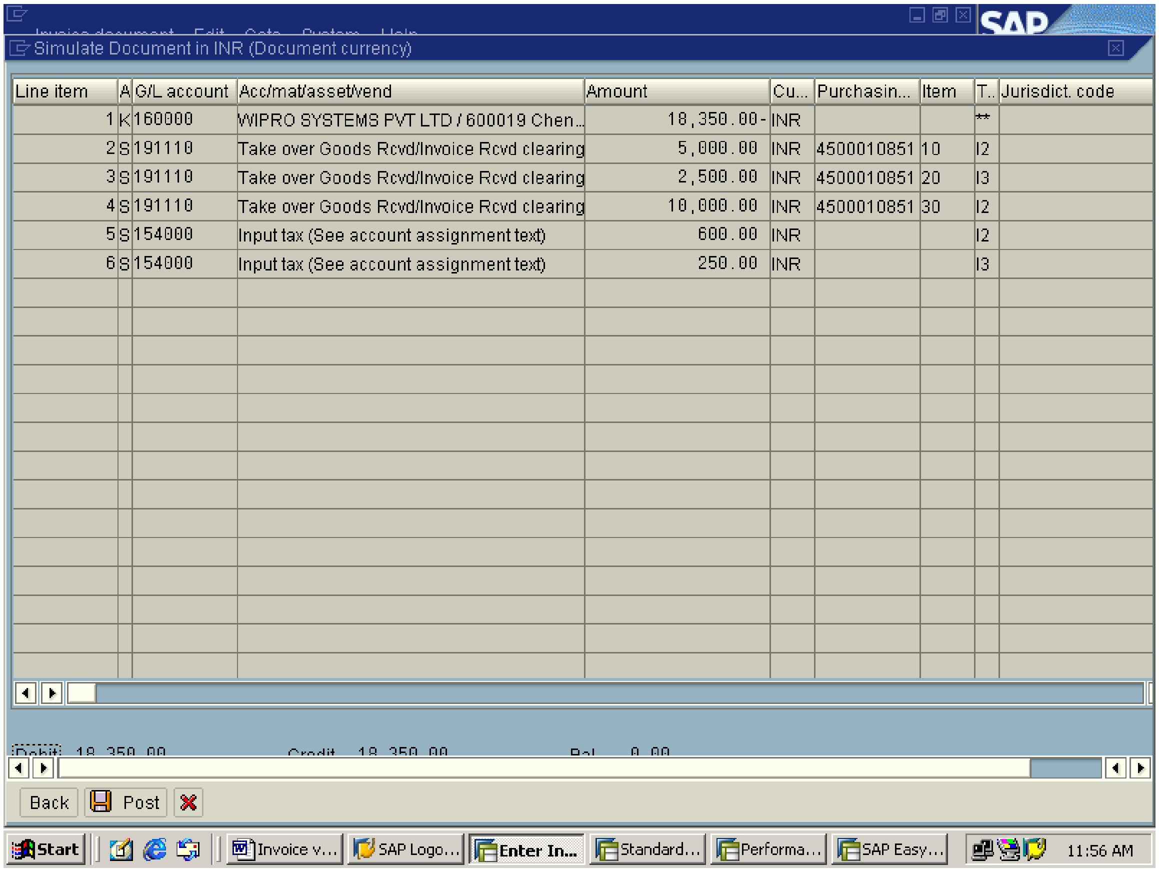
3. Enter the IR



To enter tax amount, if different line items r having different tax codes, then click on Tax tab then enter the total amount against relevant tax codes



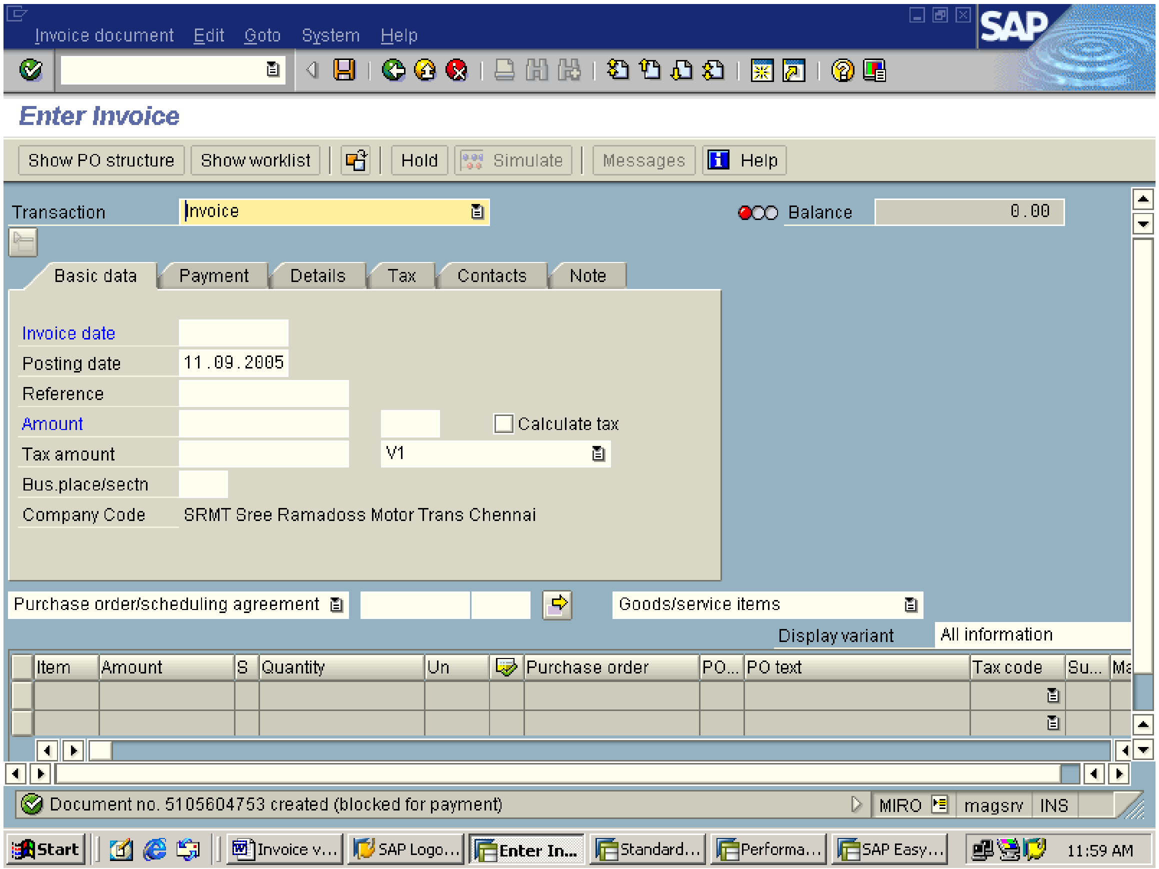
simulate the entries to view the accounts updating



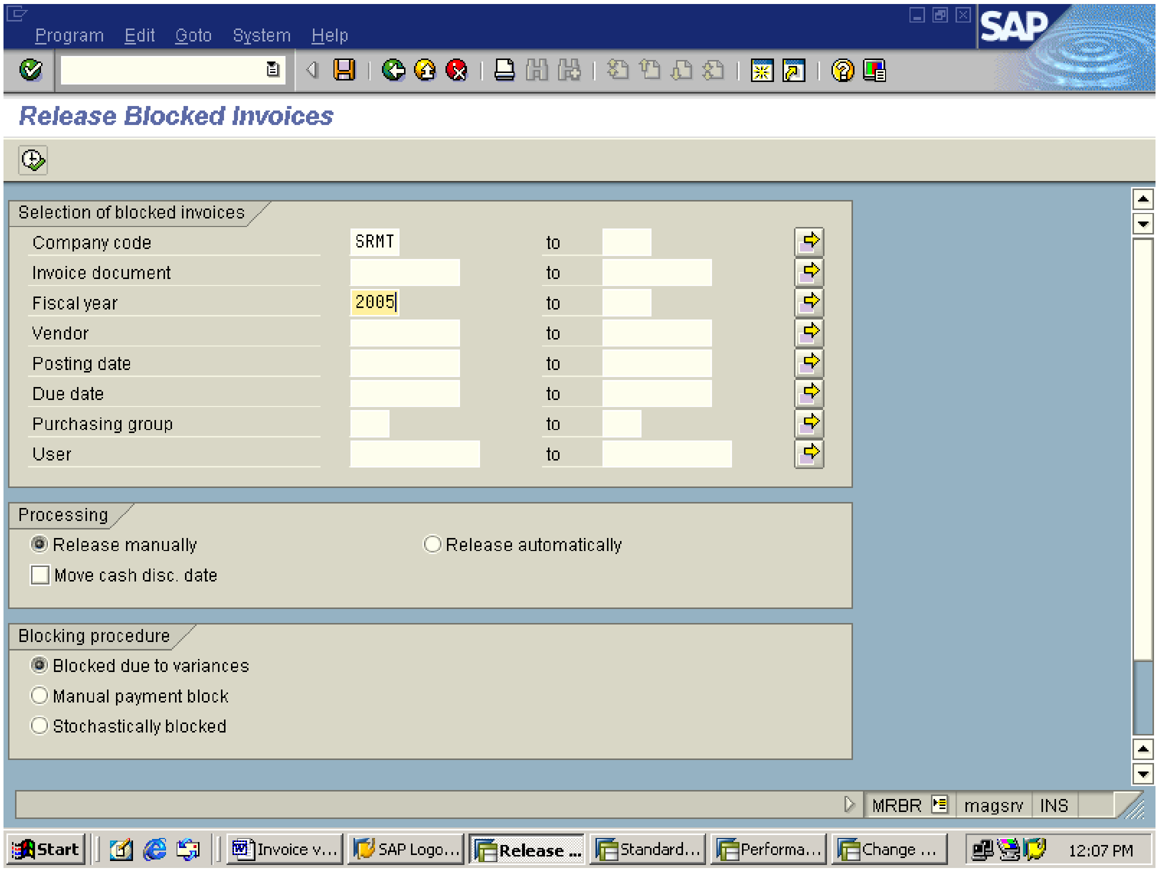
Line item	A	G/L account	Acc/mat/asset/vend	Amount	Cu...	Purchasin...	Item	T..	Jurisdict. code
1	K	160000	WIPRO SYSTEMS PVT LTD / 600019 Chen...	18,350.00-	INR			**	
2	S	191110	Take over Goods Rcvd/Invoice Rcvd clearing	5,000.00	INR	4500010851	10	I2	
3	S	191110	Take over Goods Rcvd/Invoice Rcvd clearing	2,500.00	INR	4500010851	20	I3	
4	S	191110	Take over Goods Rcvd/Invoice Rcvd clearing	10,000.00	INR	4500010851	30	I2	
5	S	154000	Input tax (See account assignment text)	600.00	INR			I2	
6	S	154000	Input tax (See account assignment text)	250.00	INR			I3	

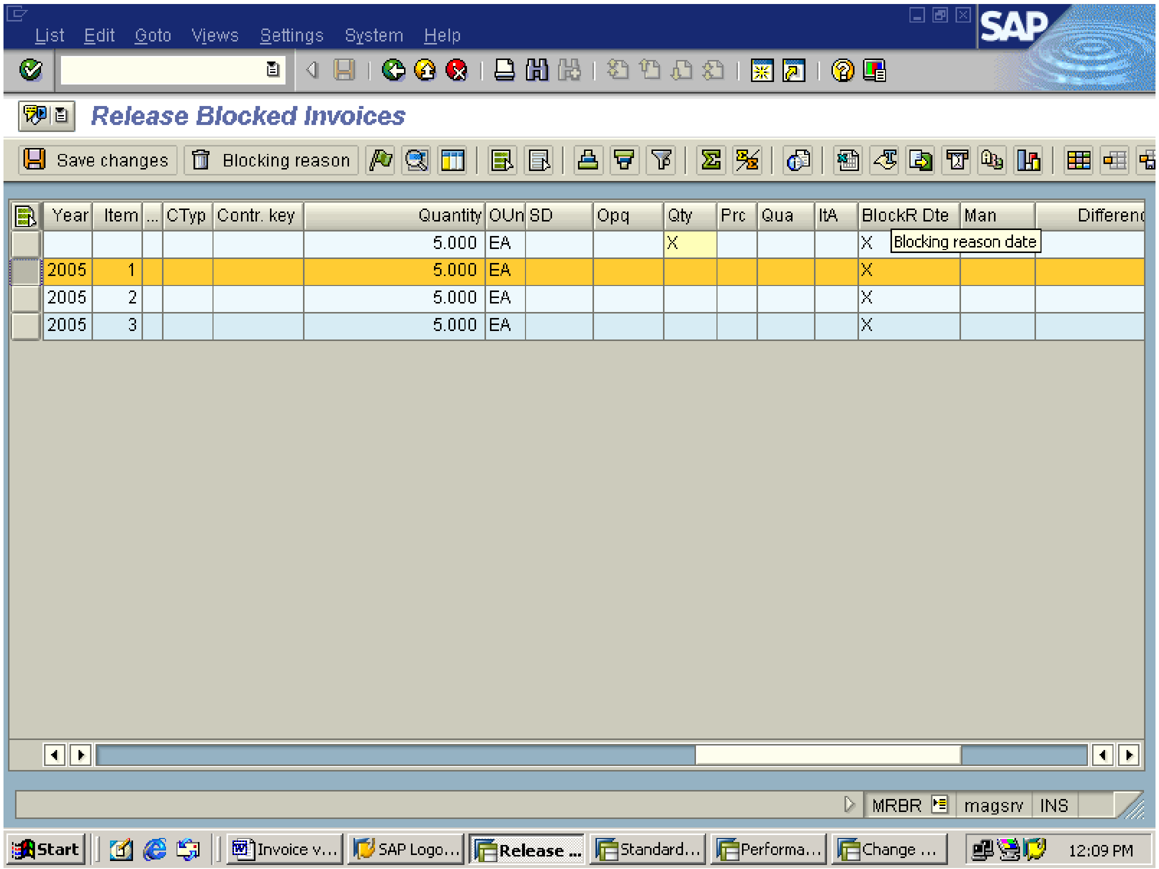
then post if balance is “ 0”

.

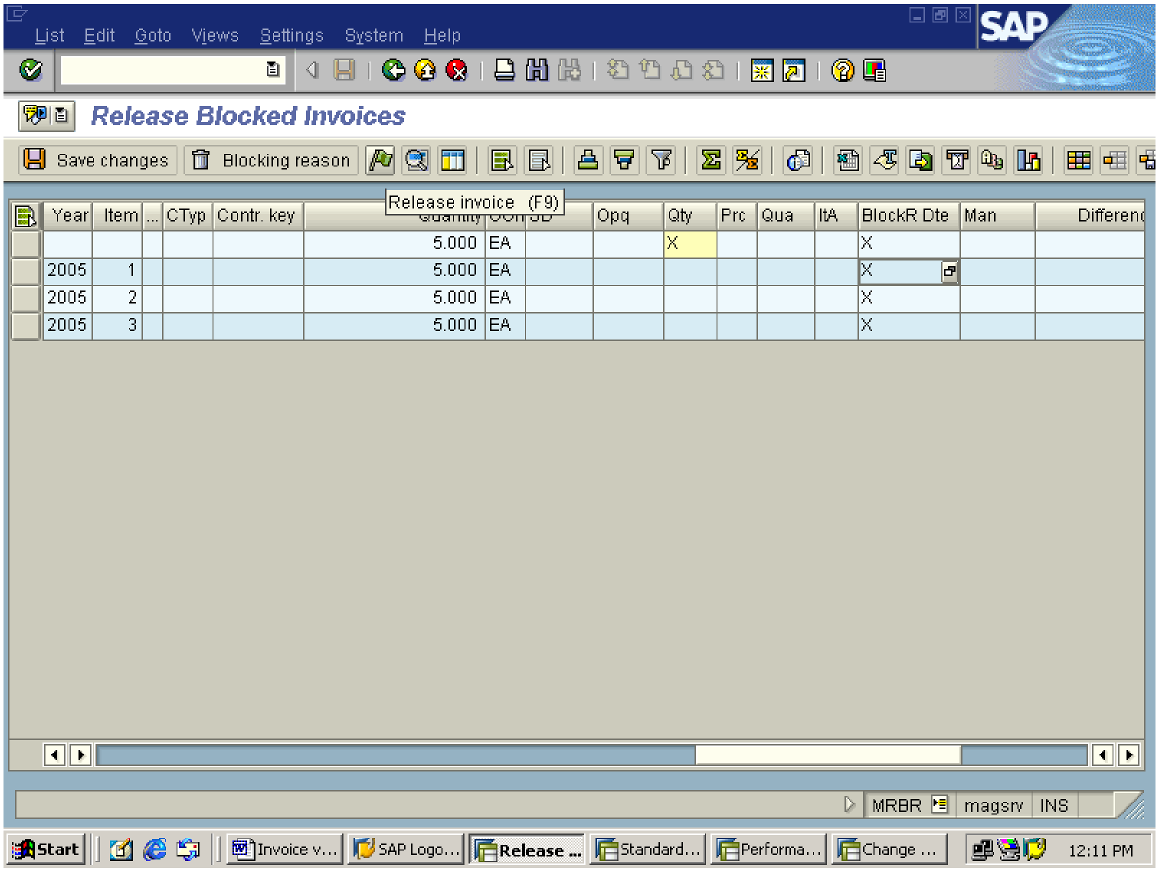


To view the blocking reasons and to Release the blocked invoices : MRBR


Program Edit Goto System Help
SAP
Release Blocked Invoices
Selection of blocked invoices
Company code SRMT to
Invoice document to
Fiscal year 2005 to
Vendor to
Posting date to
Due date to
Purchasing group to
User to
Processing
Release manually
Release automatically
Move cash disc. date
Blocking procedure
Blocked due to variances
Manual payment block
Stochastically blocked
MRBR magsrv INS
Start
Invoice v...
SAP Logo...
Release ...
Standard...
Performa...
Change ...
12:07 PM

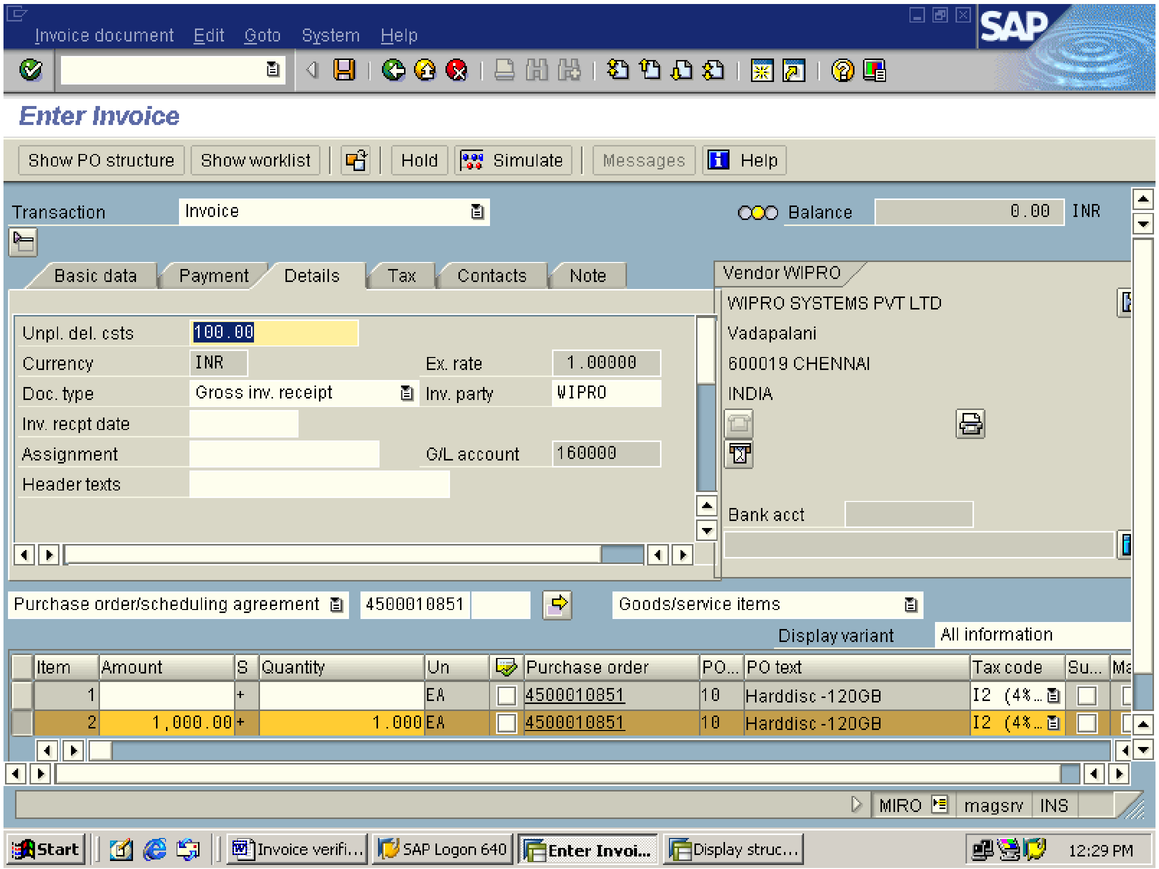


To release the blocked invoices, select the line item , select the reason column, click on icon release invoice

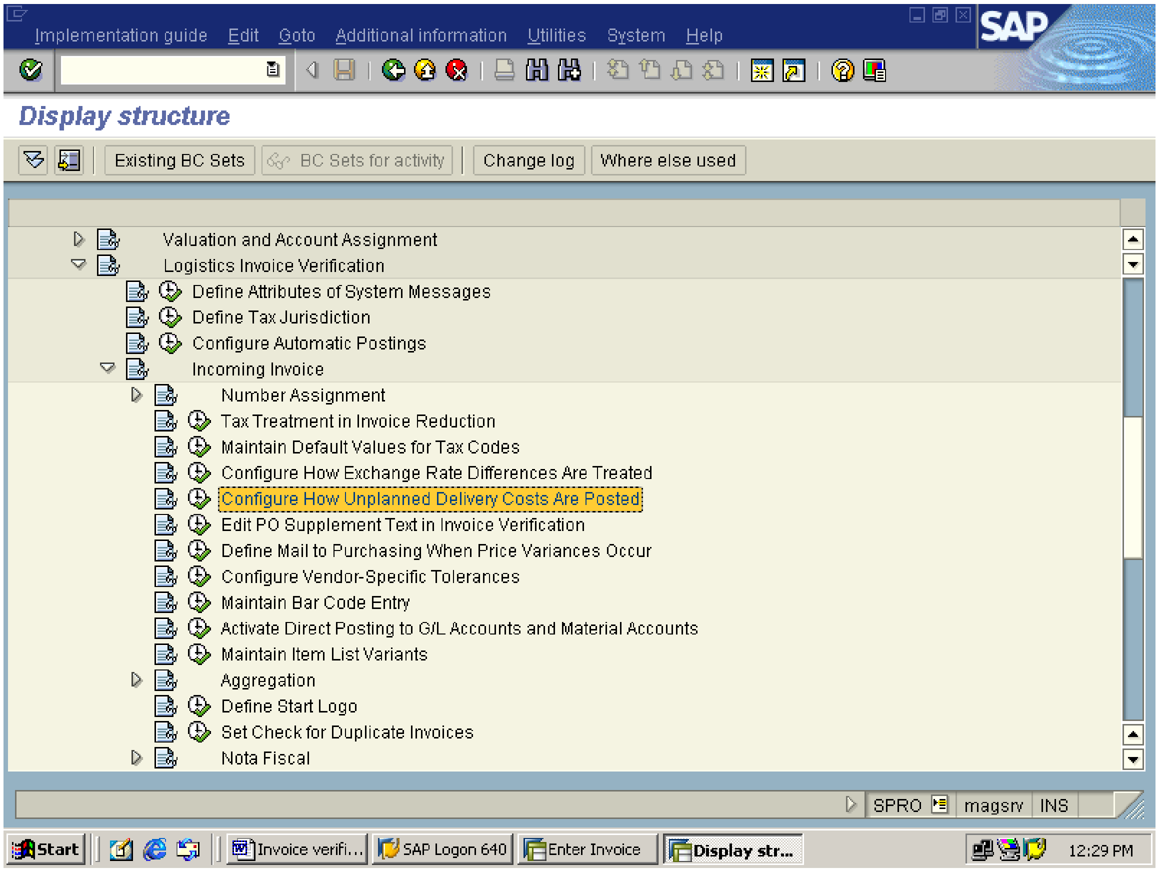


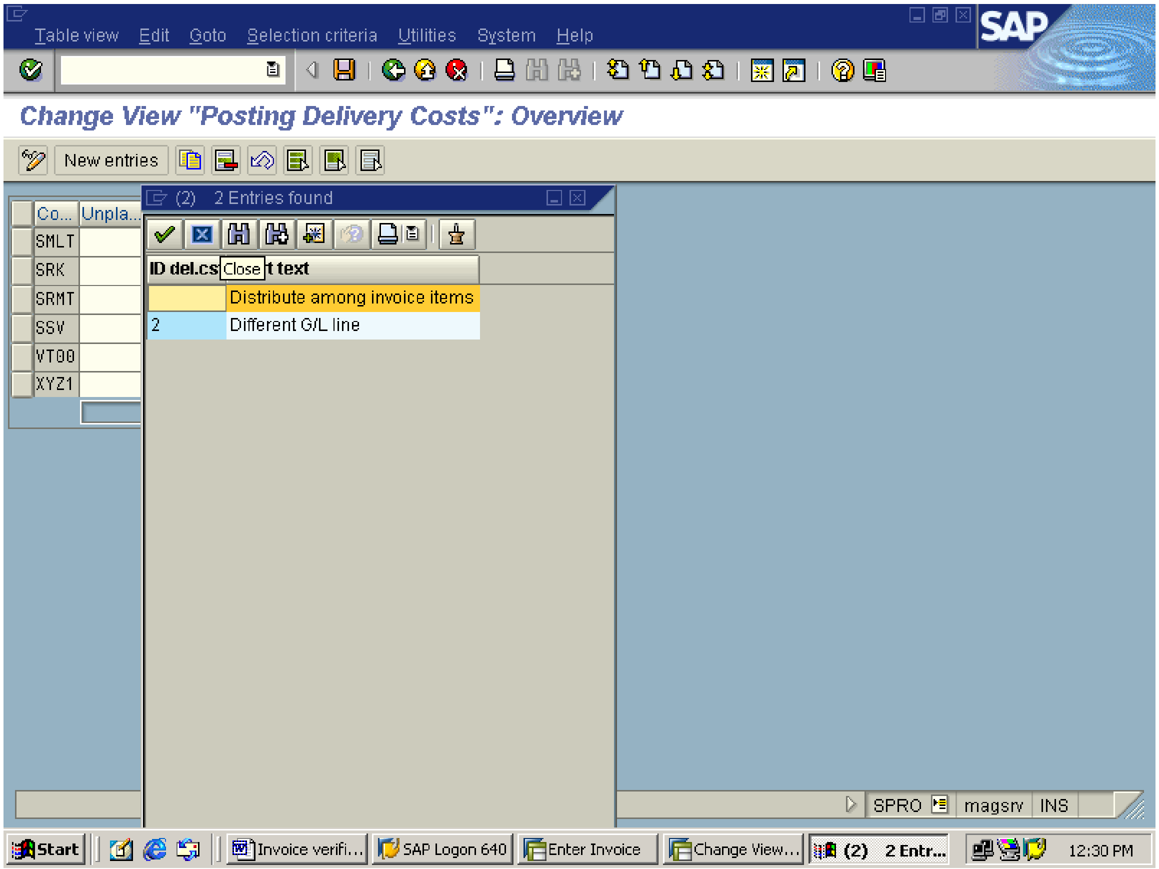
then save the changes

To enter Unplanned delivery costs during Invoice entry
Click on details tab and enter the amount. Depends on customization settings,the amount distributes on all line items or sepearate g/laccount

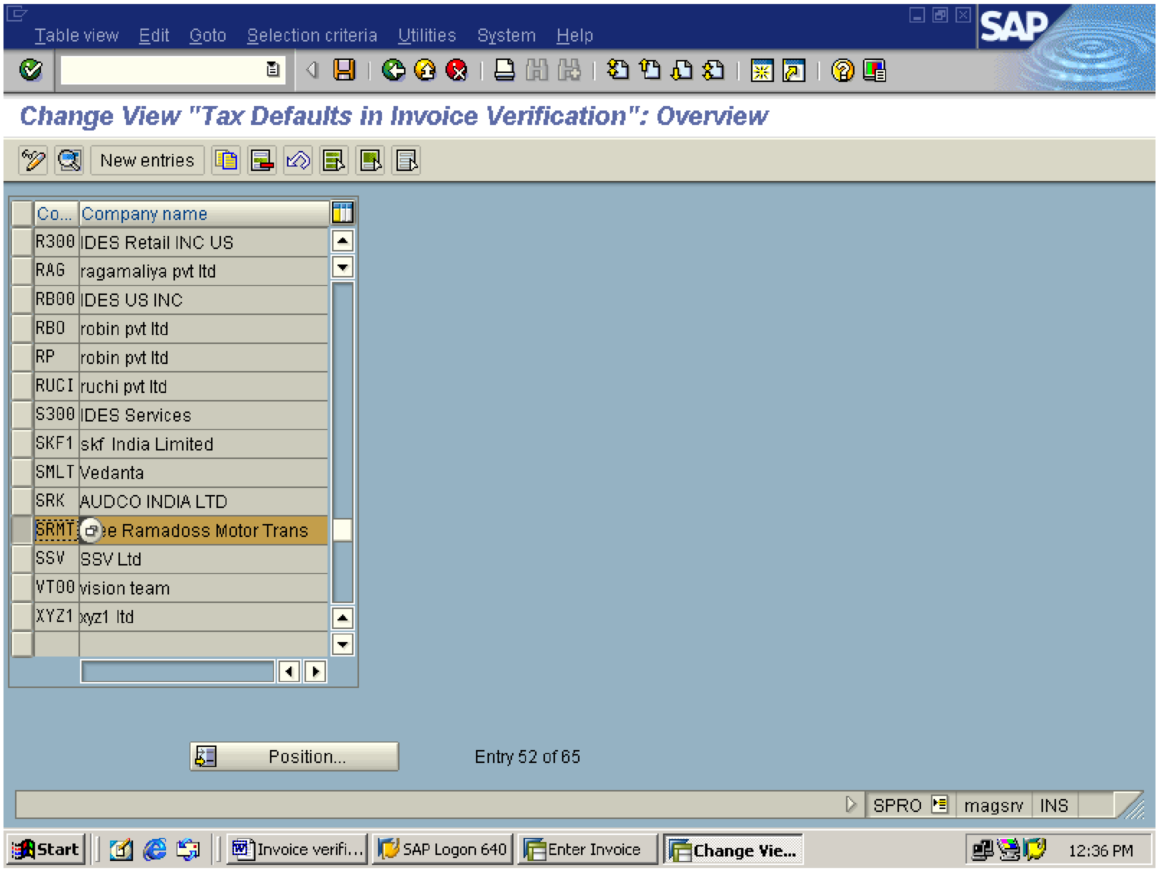

Invoice document Edit Goto System Help
Enter Invoice
Show PO structure
Show worklist
Hold
Simulate
Messages
Help
Transaction
Invoice
Balance
0.00
INR
Basic data
Payment
Details
Tax
Contacts
Note
Vendor WIPRO
WIPRO SYSTEMS PVT LTD
Vadapalani
600019 CHENNAI
INDIA
Unpl. del. csts
100.00
Currency
INR
Ex. rate
1.00000
Doc. type
Gross inv. receipt
Inv. party
WIPRO
Inv. recpt date
Assignment
G/L account
160000
Header texts
Bank acct
Purchase order/scheduling agreement
4500010851
Goods/service items
Display variant
All information
Item
Amount
S
Quantity
Un
Purchase order
PO...
PO text
Tax code
Su...
Ma
1
+
EA
4500010851
10
Harddisc-120GB
I2 (4%...
2
1,000.00
+
1.000
EA
4500010851
10
Harddisc-120GB
I2 (4%...
MIRO
magsrv
INS
Start
Invoice verifi...
SAP Logon 640
Enter Invoi...
Display struc...
12:29 PM

IMG Path:

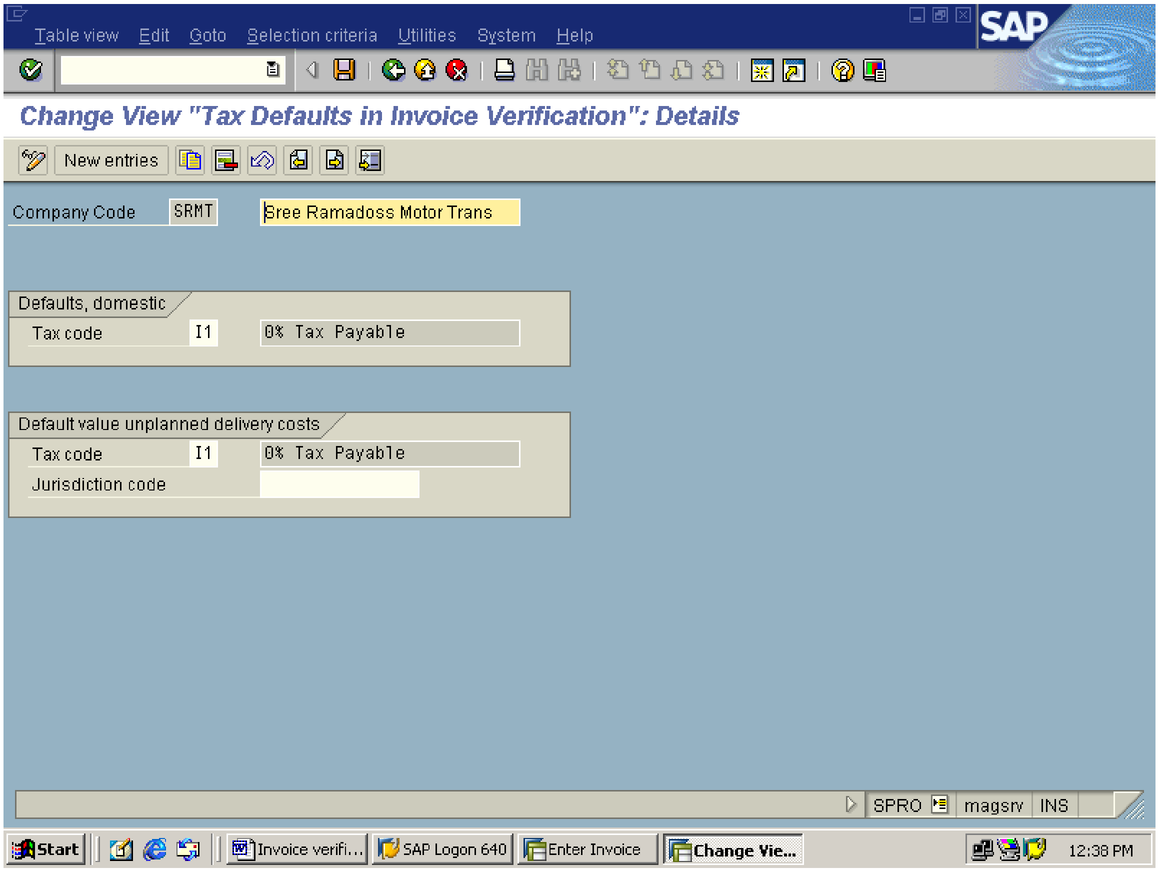

Implementation guide Edit Goto Additional information Utilities System Help
Display structure
Existing BC Sets
BC Sets for activity
Change log
Where else used
Valuation and Account Assignment
Logistics Invoice Verification
Define Attributes of System Messages
Define Tax Jurisdiction
Configure Automatic Postings
Incoming Invoice
Number Assignment
Tax Treatment in Invoice Reduction
Maintain Default Values for Tax Codes
Configure How Exchange Rate Differences Are Treated
Configure How Unplanned Delivery Costs Are Posted
Edit PO Supplement Text in Invoice Verification
Define Mail to Purchasing When Price Variances Occur
Configure Vendor-Specific Tolerances
Maintain Bar Code Entry
Activate Direct Posting to G/L Accounts and Material Accounts
Maintain Item List Variants
Aggregation
Define Start Logo
Set Check for Duplicate Invoices
Nota Fiscal
SPRO
magsrv
INS
Start
Invoice verifi...
SAP Logon 640
Enter Invoice
Display str...
12:29 PM



To set the default tax code during Invoice entry

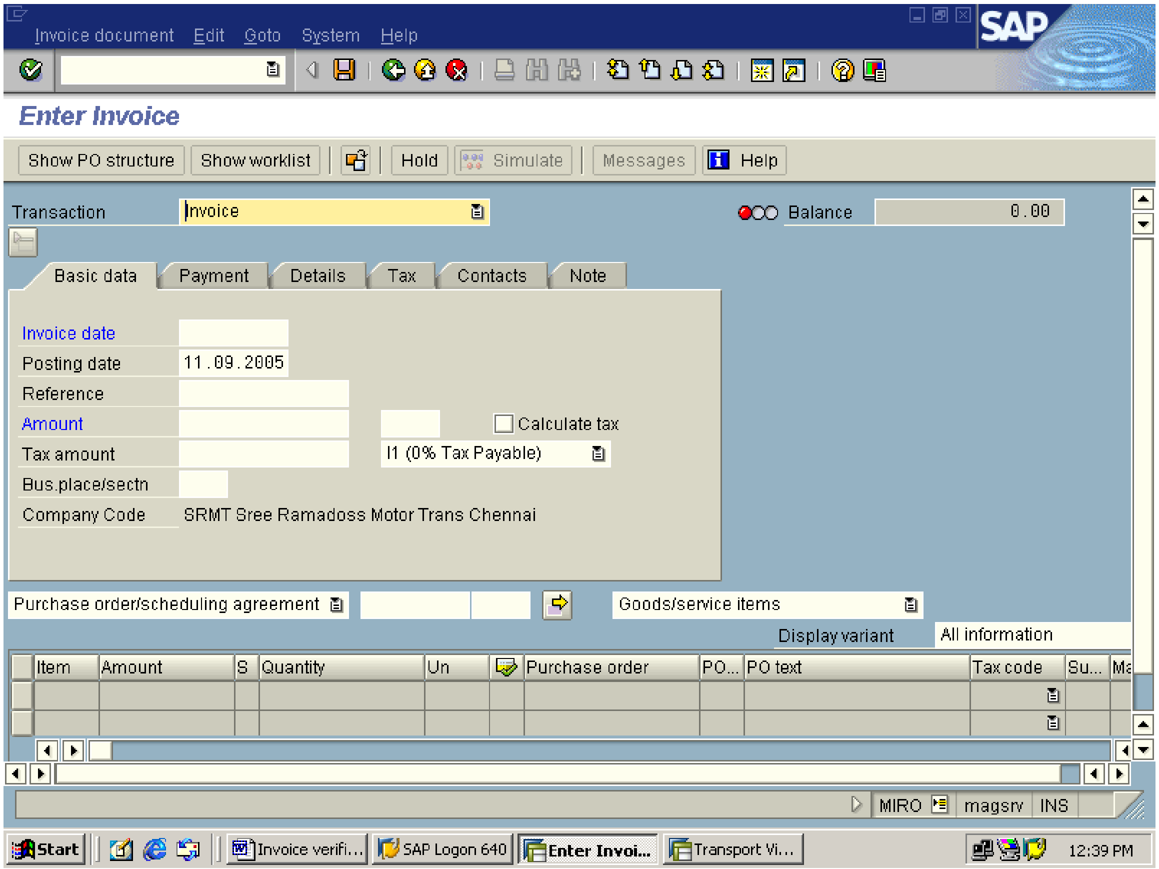


click on details

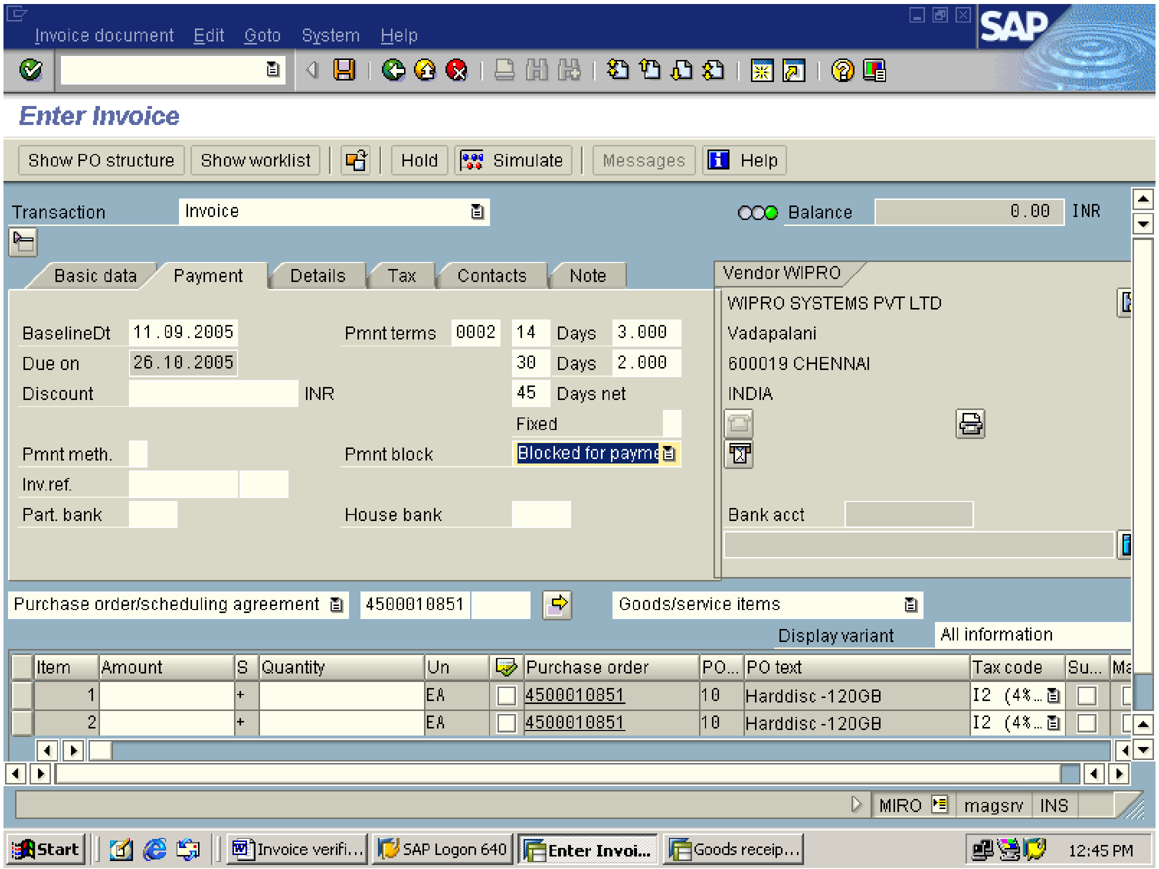


save and transport the entries

enter the miro and check the settings



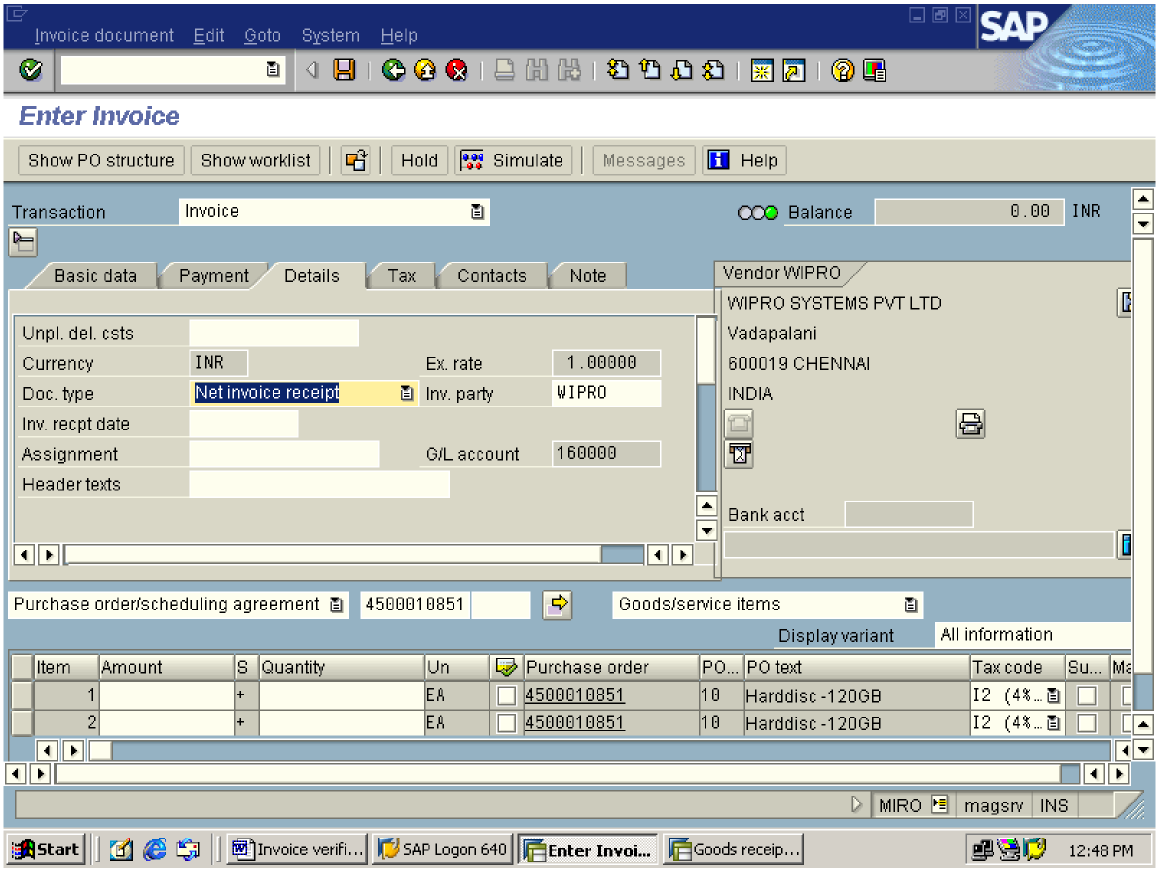
Blocking the invoices manually – MIRO
CLICK on payment tab
Pmnt block field – select blocked for payment



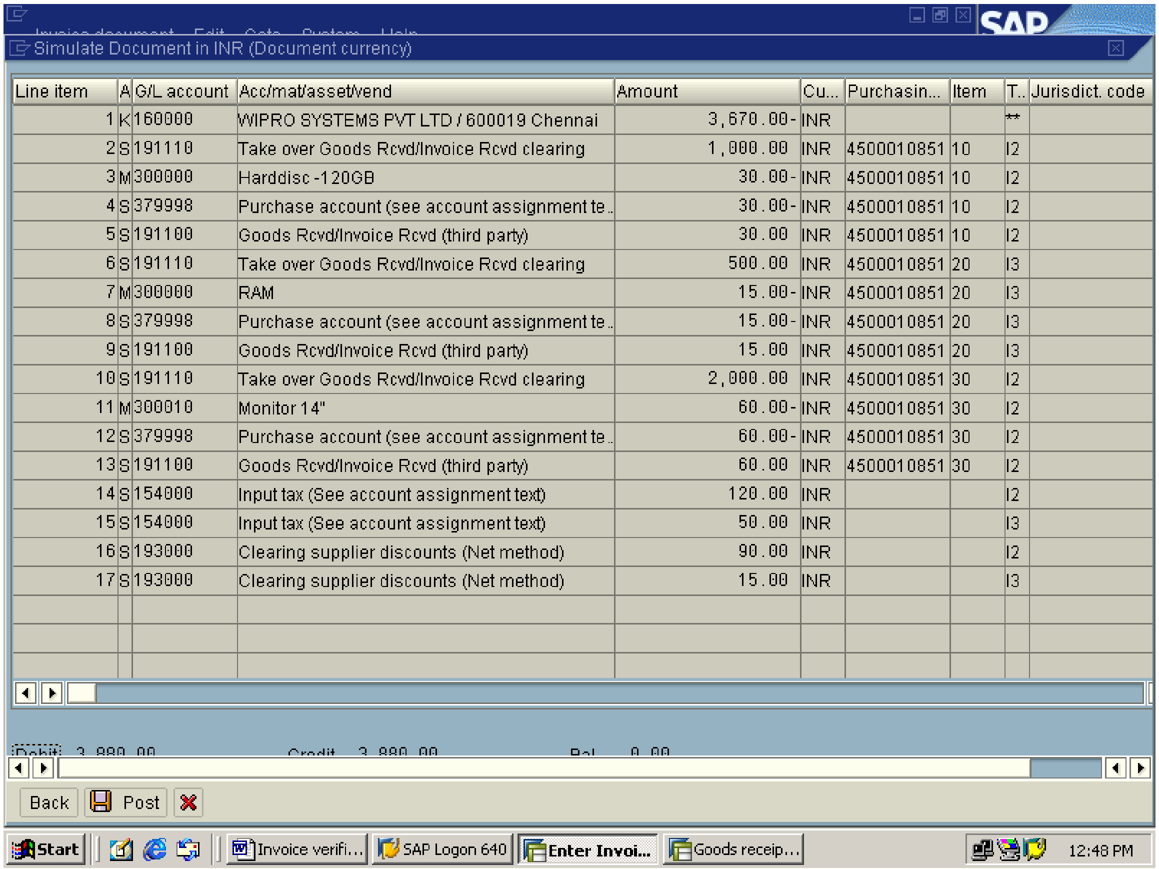
To include cash discounts into material cost, use Invoice document type as Net invoice receipt

Click on details tab

Select the Doc.type As Net invoice receipt



To view the accounts updating, click on simulate

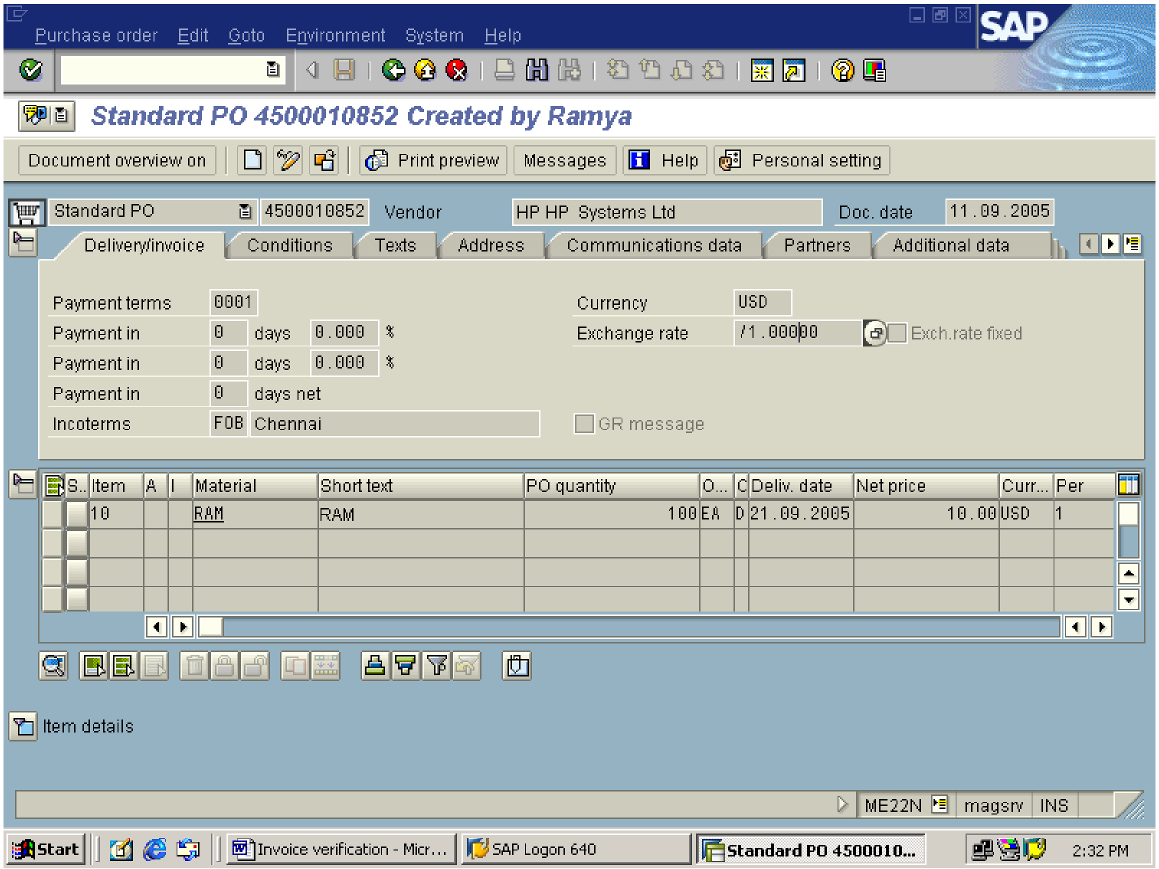


Line item	A	G/L account	Acc/mat/asset/vend	Amount	Cu...	Purchasin...	Item	T..	Jurisdict. code
1	K	160000	WIPRO SYSTEMS PVT LTD / 600019 Chennai	3,670.00-	INR			**	
2	S	191110	Take over Goods Rcvd/Invoice Rcvd clearing	1,000.00	INR	4500010851	10	I2	
3	M	300000	Harddisc -120GB	30.00-	INR	4500010851	10	I2	
4	S	379998	Purchase account (see account assignment te..	30.00-	INR	4500010851	10	I2	
5	S	191100	Goods Rcvd/Invoice Rcvd (third party)	30.00	INR	4500010851	10	I2	
6	S	191110	Take over Goods Rcvd/Invoice Rcvd clearing	500.00	INR	4500010851	20	I3	
7	M	300000	RAM	15.00-	INR	4500010851	20	I3	
8	S	379998	Purchase account (see account assignment te..	15.00-	INR	4500010851	20	I3	
9	S	191100	Goods Rcvd/Invoice Rcvd (third party)	15.00	INR	4500010851	20	I3	
10	S	191110	Take over Goods Rcvd/Invoice Rcvd clearing	2,000.00	INR	4500010851	30	I2	
11	M	300010	Monitor 14"	60.00-	INR	4500010851	30	I2	
12	S	379998	Purchase account (see account assignment te..	60.00-	INR	4500010851	30	I2	
13	S	191100	Goods Rcvd/Invoice Rcvd (third party)	60.00	INR	4500010851	30	I2	
14	S	154000	Input tax (See account assignment text)	120.00	INR			I2	
15	S	154000	Input tax (See account assignment text)	50.00	INR			I3	
16	S	193000	Clearing supplier discounts (Net method)	90.00	INR			I2	
17	S	193000	Clearing supplier discounts (Net method)	15.00	INR			I3	

Post the entries

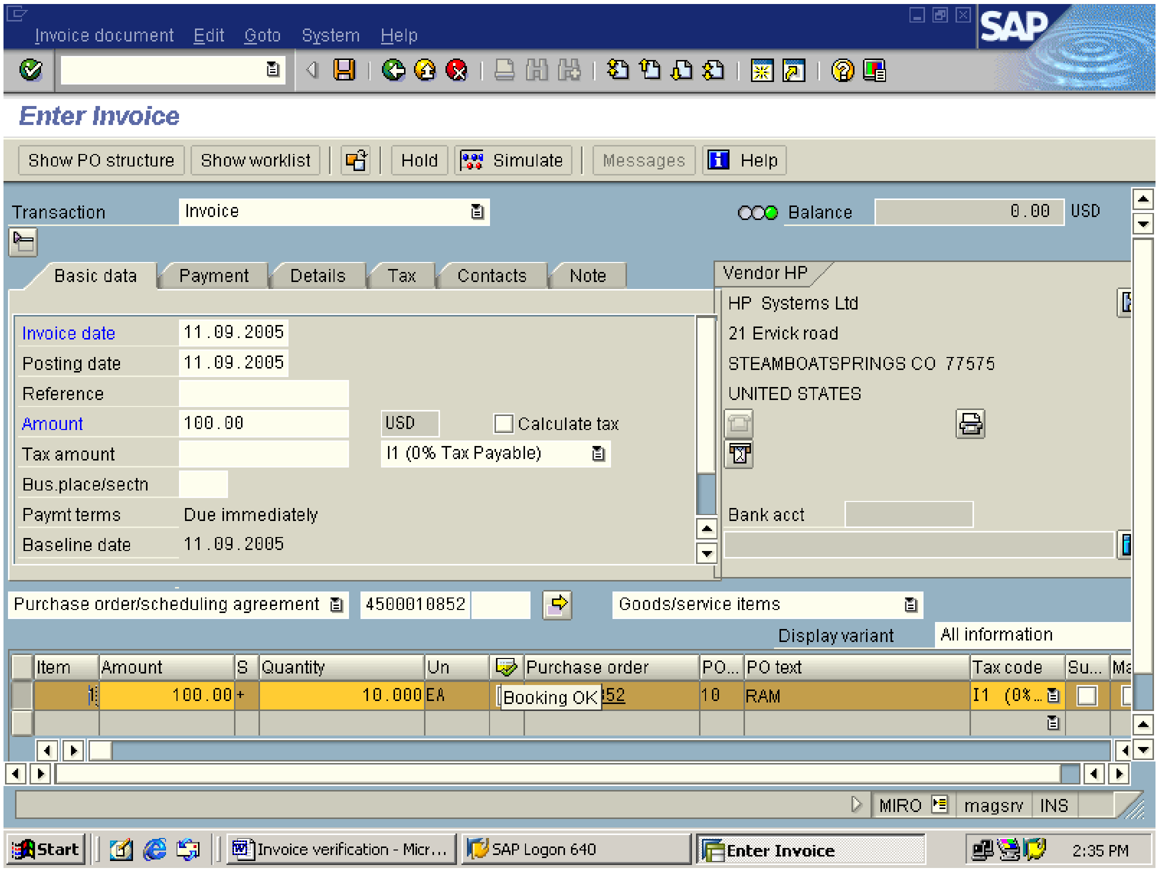
Entering the Invoices with foreign currency:

1. create PO

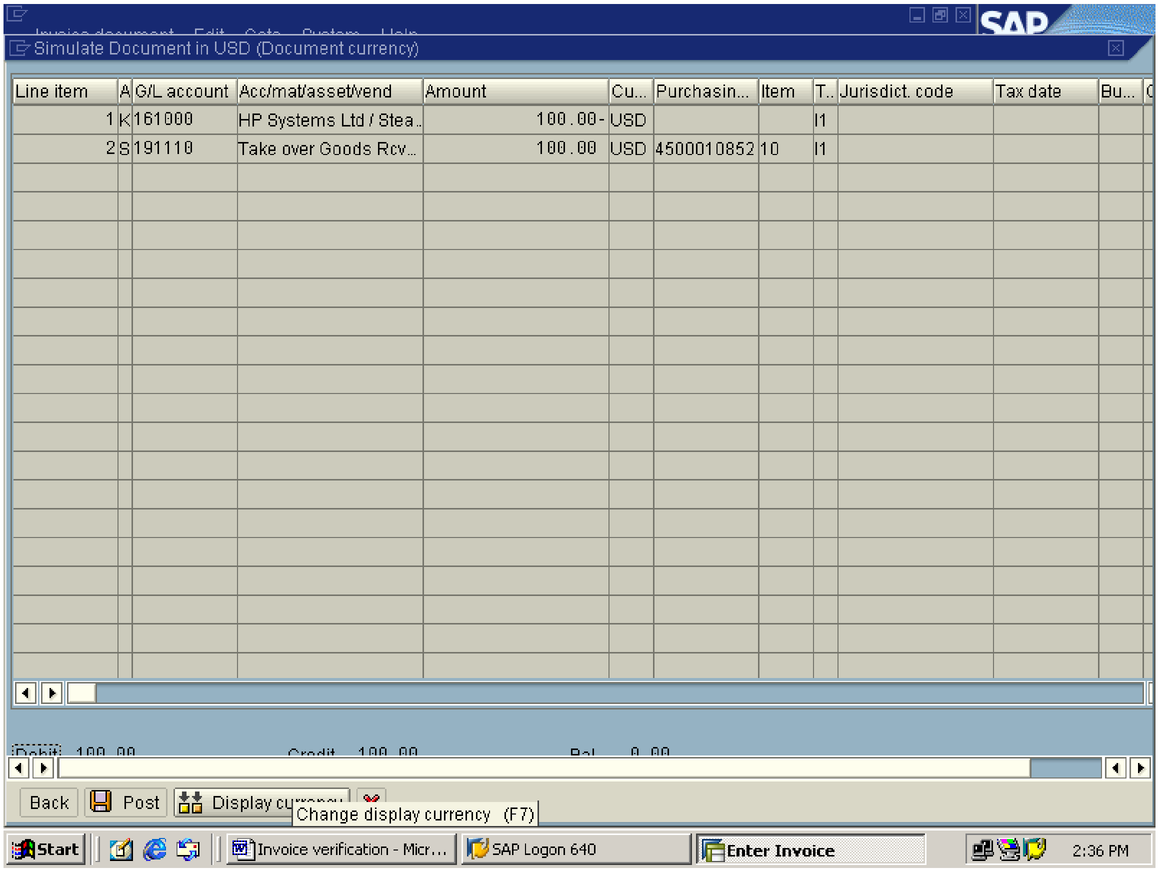


Post the GR:

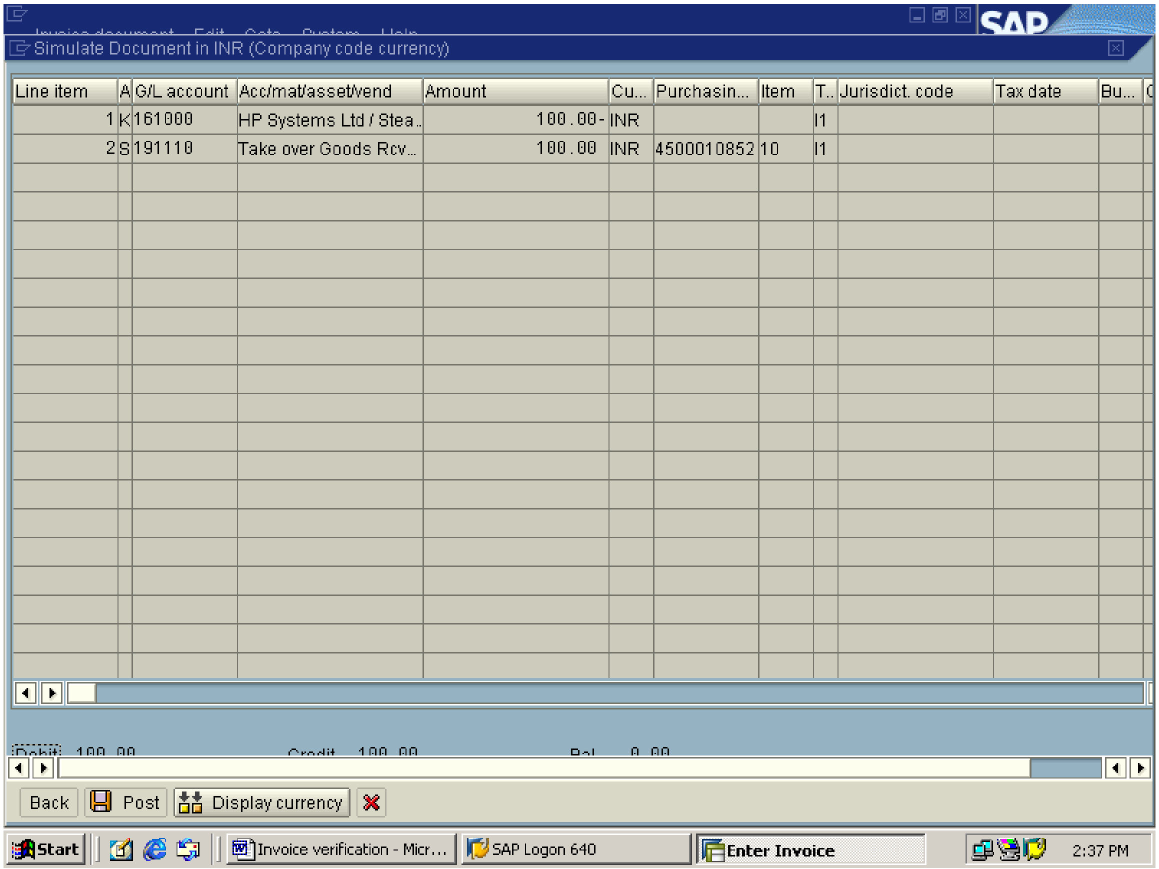
Enter IR:



To see the amounts in different currencies, click on simulate icon

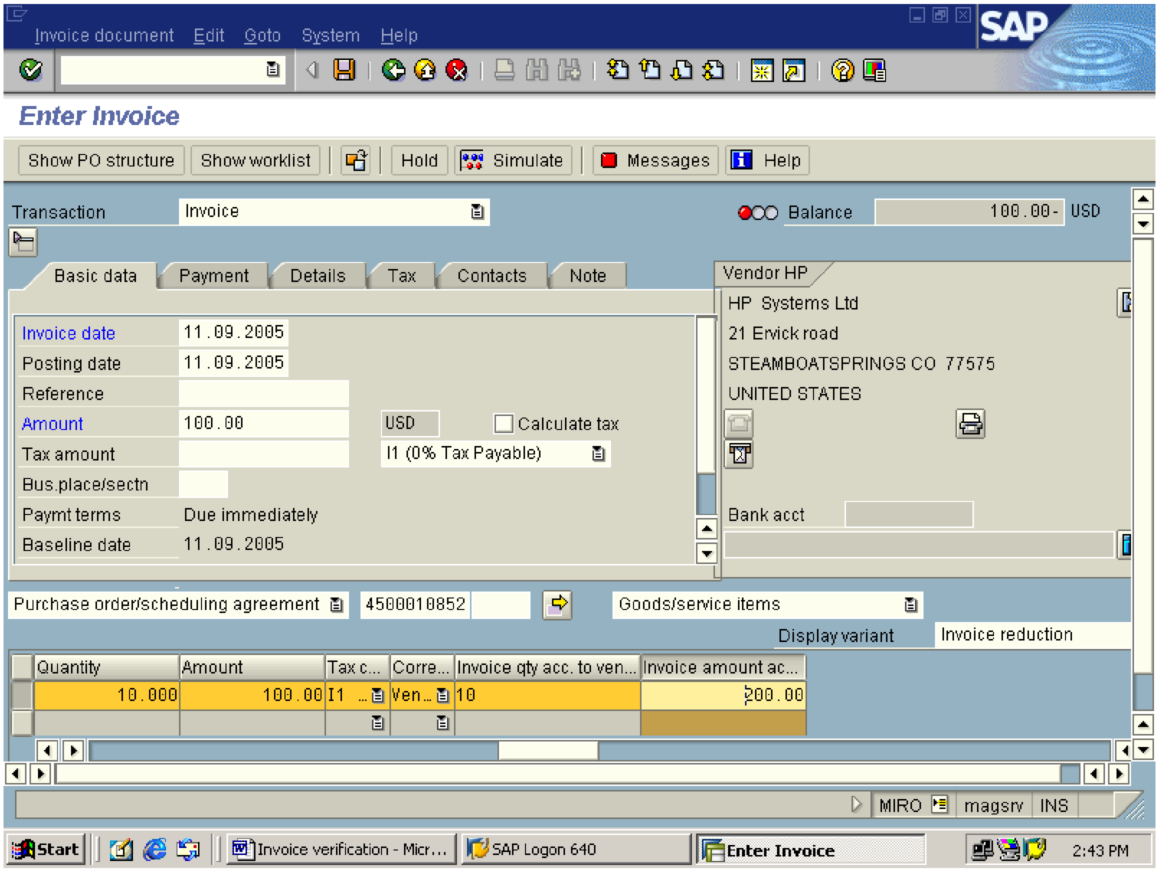


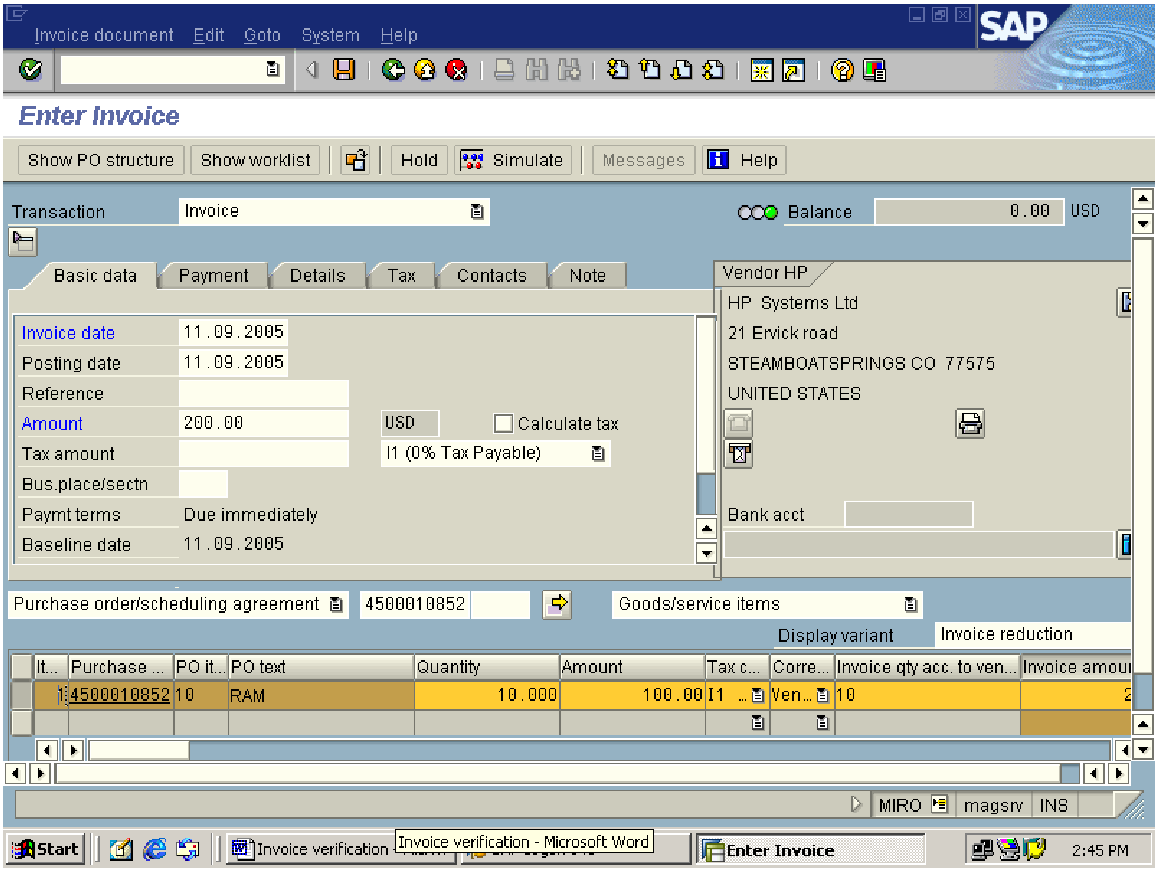
Know to view in Local currency(INR) ,CLICK on Display currencies button

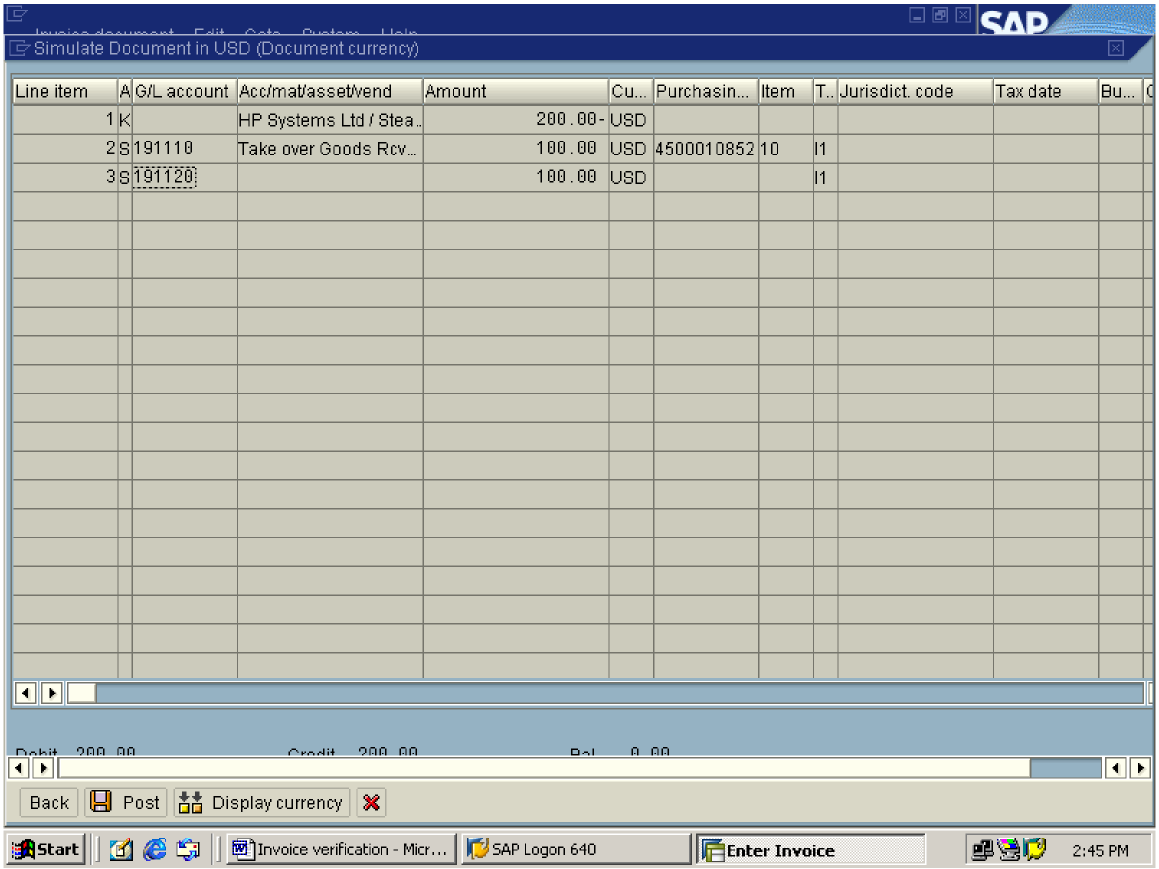


Invoice reduction: Vendor sends an invoice with more value than the order. In such cases we can reduce the invoice to actual amount and for remaining qty create an credit memo vendor and send it to the vendor.

Select the display variant as Invoice reduction
In line item details, under correction Id column,
Select vendor error: reduce invoice and change the Amount OR Qty
Whichever is wrong.


Invoice document Edit Goto System Help
SAP
Enter Invoice
Show PO structure
Show worklist
Hold
Simulate
Messages
Help
Transaction
Invoice
Balance
100.00-
USD
Basic data
Payment
Details
Tax
Contacts
Note
Invoice date
11.09.2005
Posting date
11.09.2005
Reference
Amount
100.00
USD
Calculate tax
Tax amount
I1 (0% Tax Payable)
Bus.place/sectn
Paymt terms
Due immediately
Baseline date
11.09.2005
Vendor HP
HP Systems Ltd
21 Ervick road
STEAMBOATSPRINGS CO 77575
UNITED STATES
Bank acct
Purchase order/scheduling agreement
4500010852
Goods/service items
Display variant
Invoice reduction
Quantity
Amount
Tax c...
Corre...
Invoice qty acc. to ven...
Invoice amount ac...
10.000
100.00
I1
Ven...
10
200.00
MIRO
magsrv
INS
Start
Invoice verification - Micr...
SAP Logon 640
Enter Invoice
2:43 PM

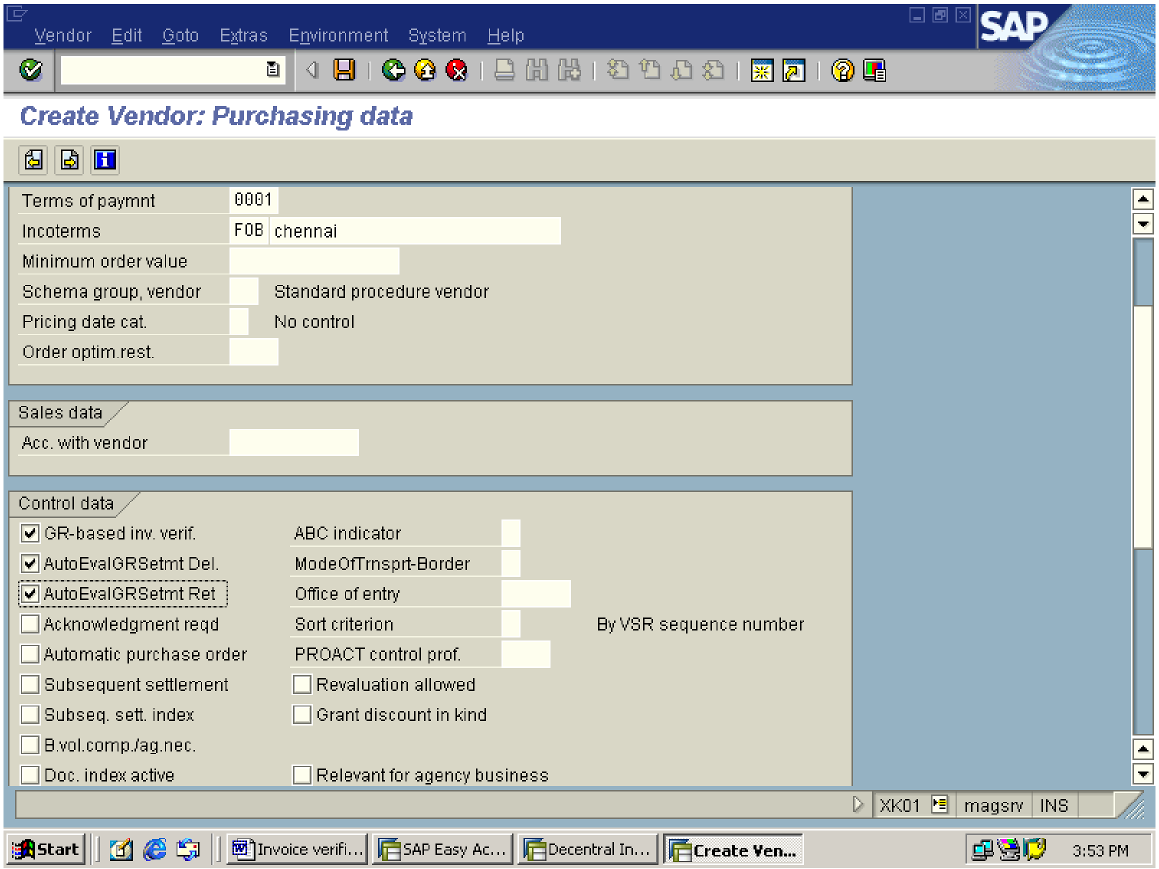

Invoice document Edit Goto System Help
Enter Invoice
Show PO structure
Show worklist
Hold
Simulate
Messages
Help
Transaction
Invoice
Balance
0.00
USD
Basic data
Payment
Details
Tax
Contacts
Note
Invoice date
11.09.2005
Posting date
11.09.2005
Reference
Amount
200.00
USD
Calculate tax
Tax amount
I1 (0% Tax Payable)
Bus.place/sectn
Paymt terms
Due immediately
Baseline date
11.09.2005
Vendor HP
HP Systems Ltd
21 Ervick road
STEAMBOATSPRINGS CO 77575
UNITED STATES
Bank acct
Purchase order/scheduling agreement
4500010852
Goods/service items
Display variant
Invoice reduction
It... Purchase ... PO it... PO text Quantity Amount Tax c... Corre... Invoice qty acc. to ven... Invoice amou
4500010852 10 RAM 10.000 100.00 I1 Ven... 10
MIRO magsrv INS
Start
Invoice verification
Invoice verification - Microsoft Word
Enter Invoice
2:45 PM



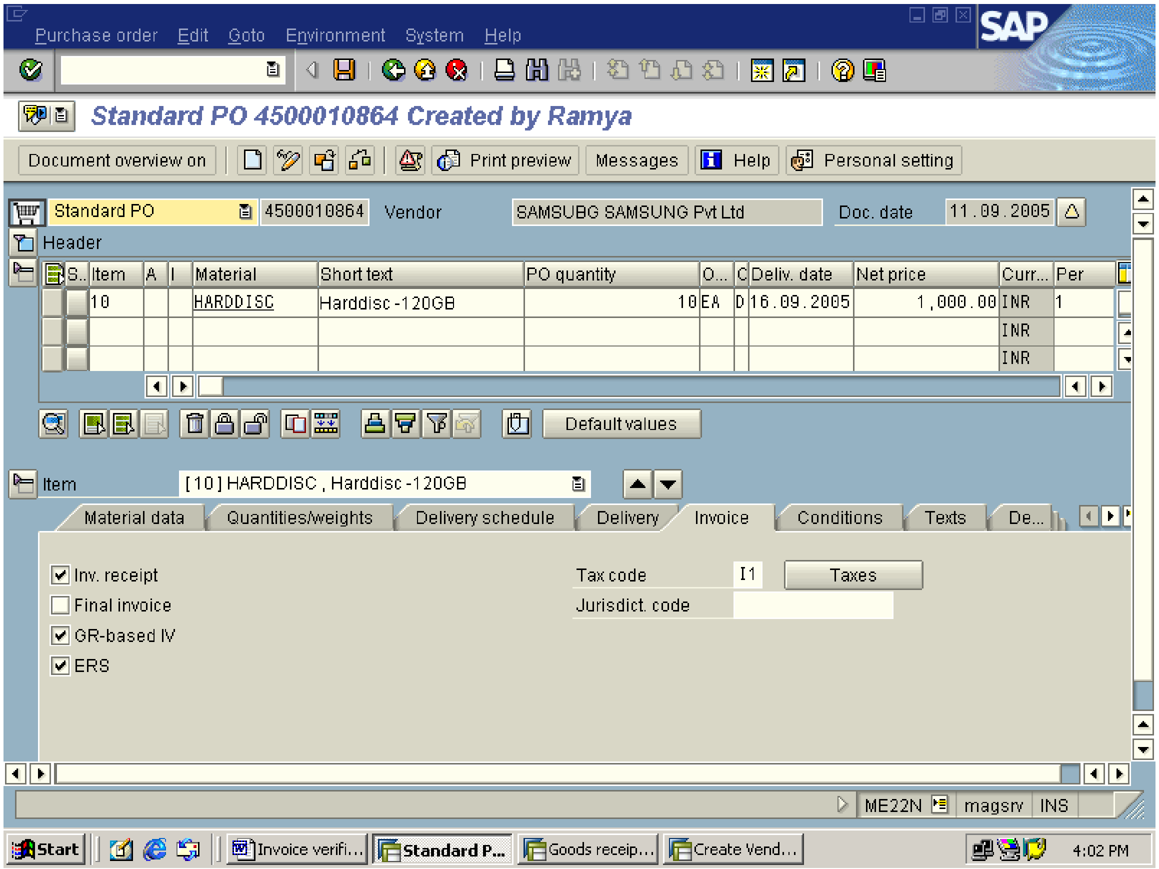
save the entries.

Display the invoice document, MIR4
Click on Follow-on documents, and can found 2 accounting documents will generate.
1 for FI Accounting document with actual invoice amounts
other for creditmemo.

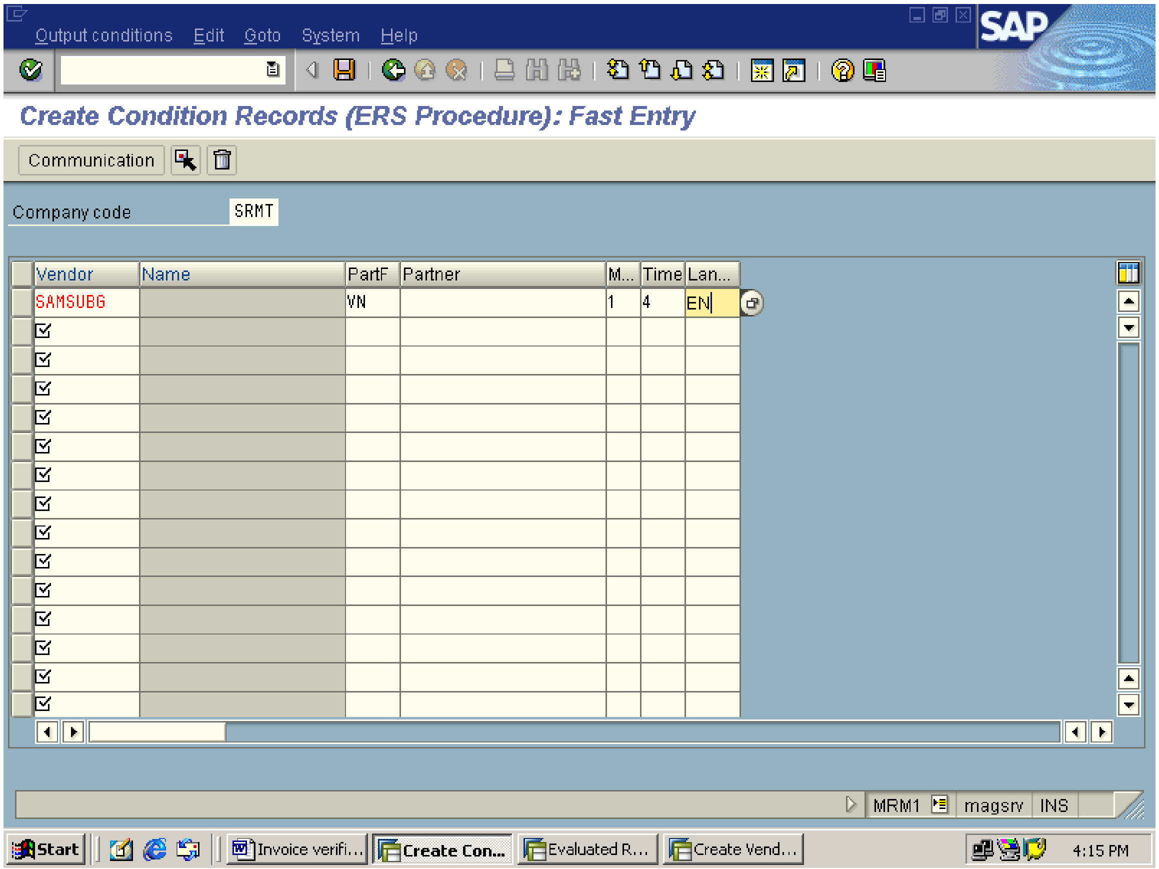
ERS Settlements
1. Maintain vendor master with following options:
GRBASED IV, Auto eval receipts and ret



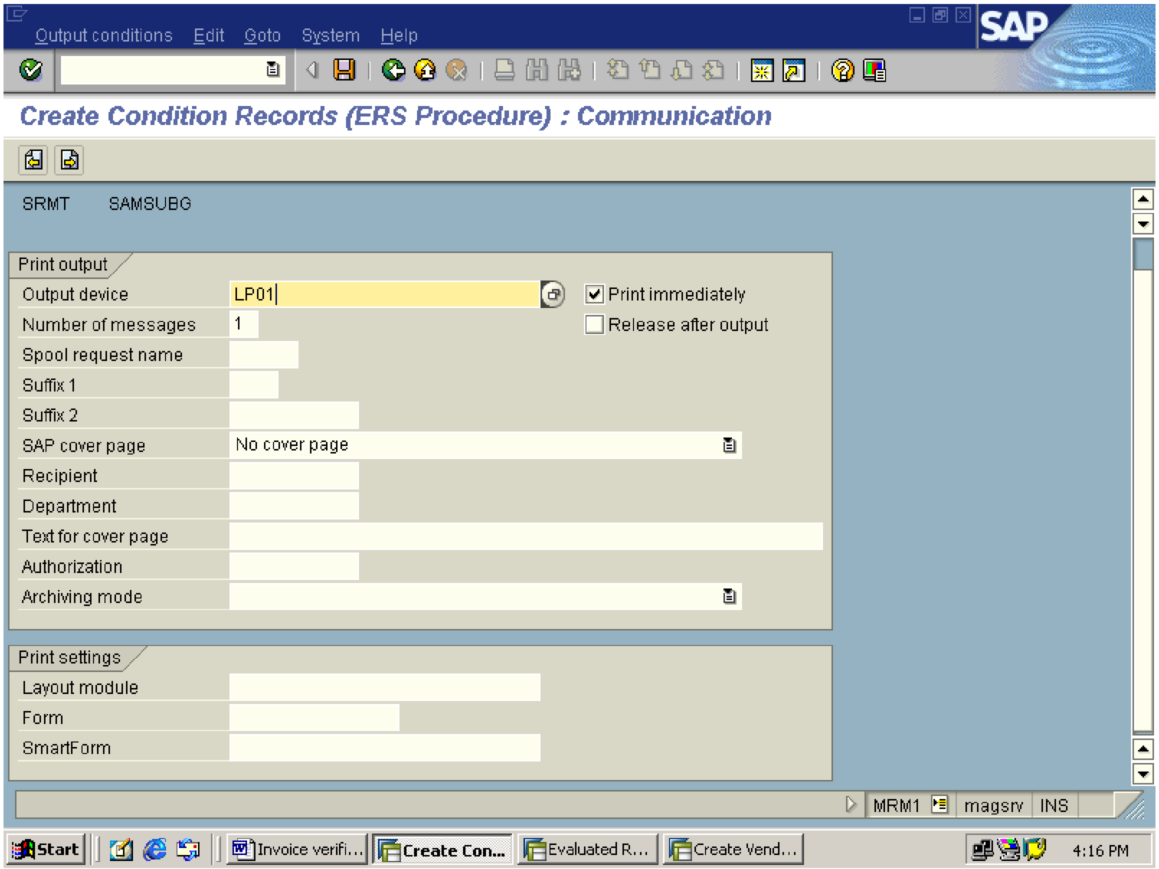
2. create PO With this vendor



3. Post GR
4. Maintain the condition record for ERS Message type

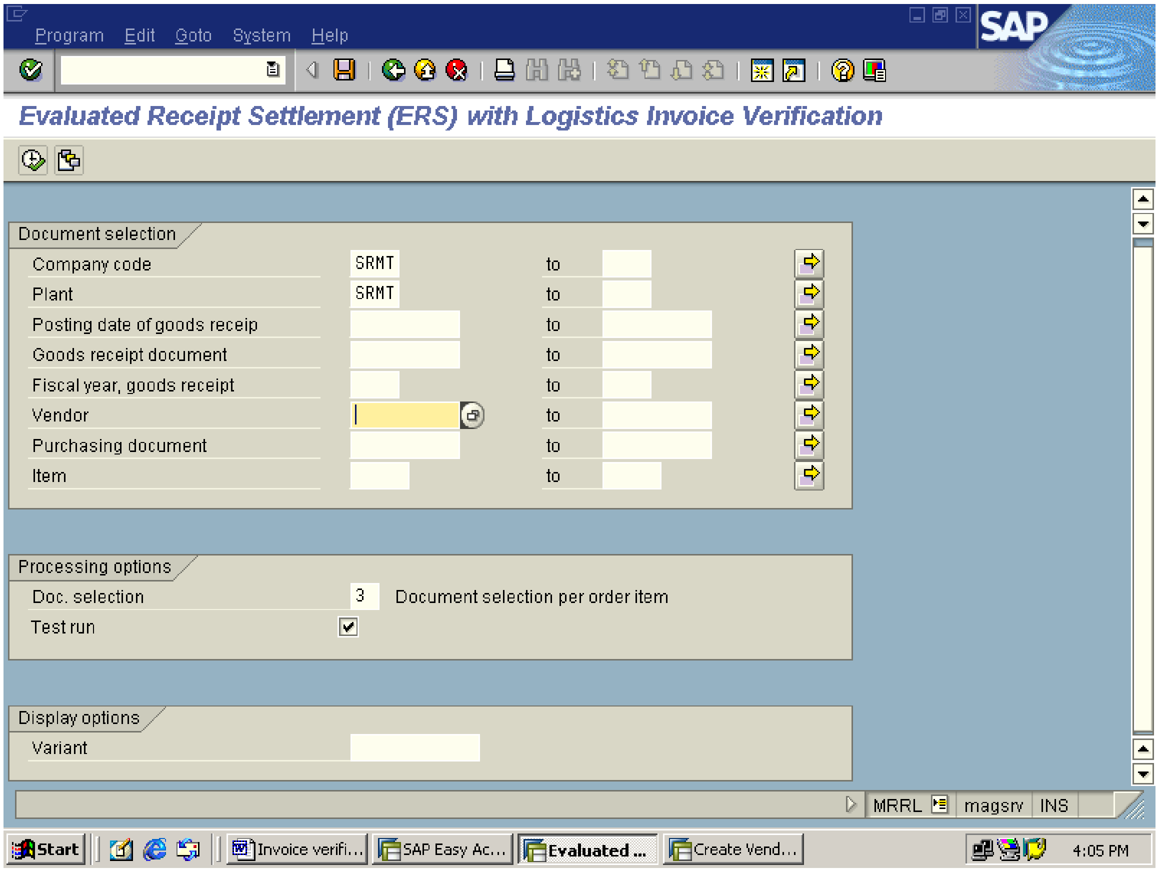


click on Communication to enter printer name



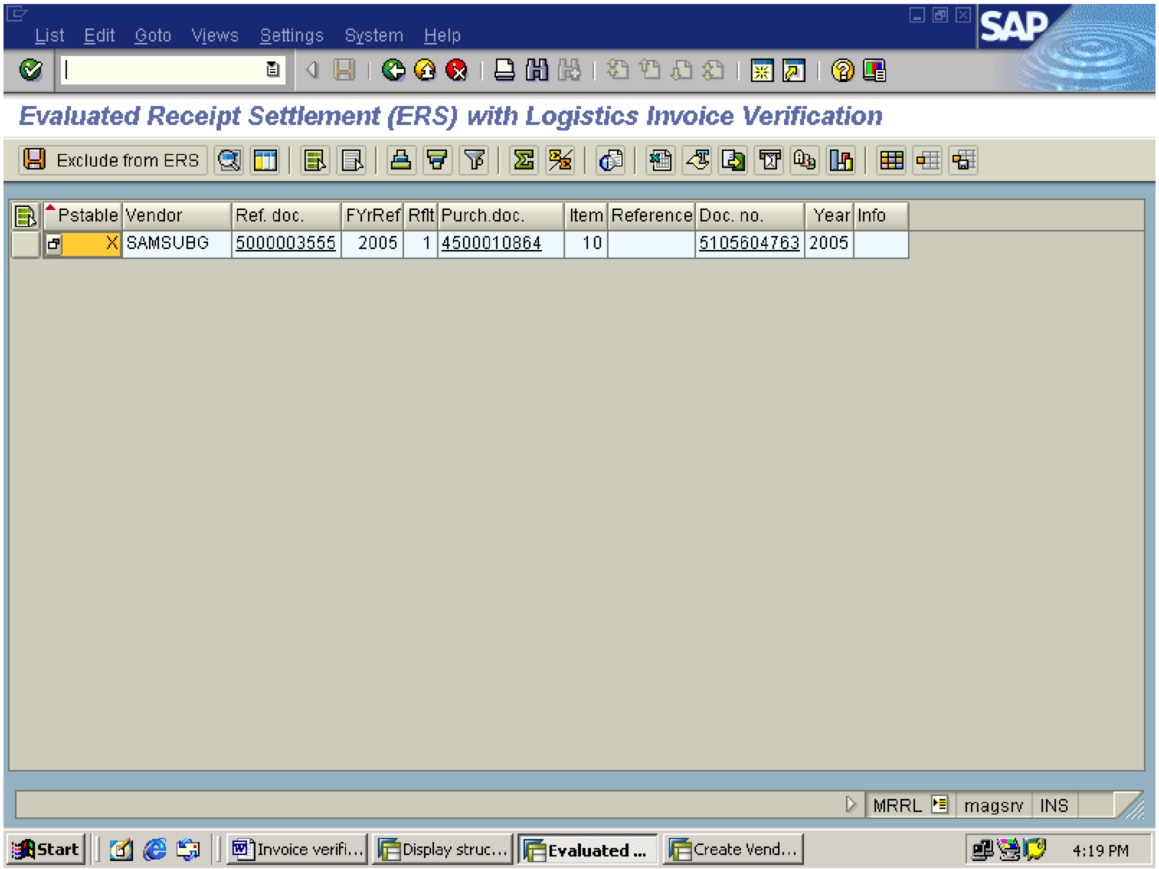
SAVE THE ENTRIES

5. For generating Invoice document: MRRL



For generating Invoice document uncheck the test run

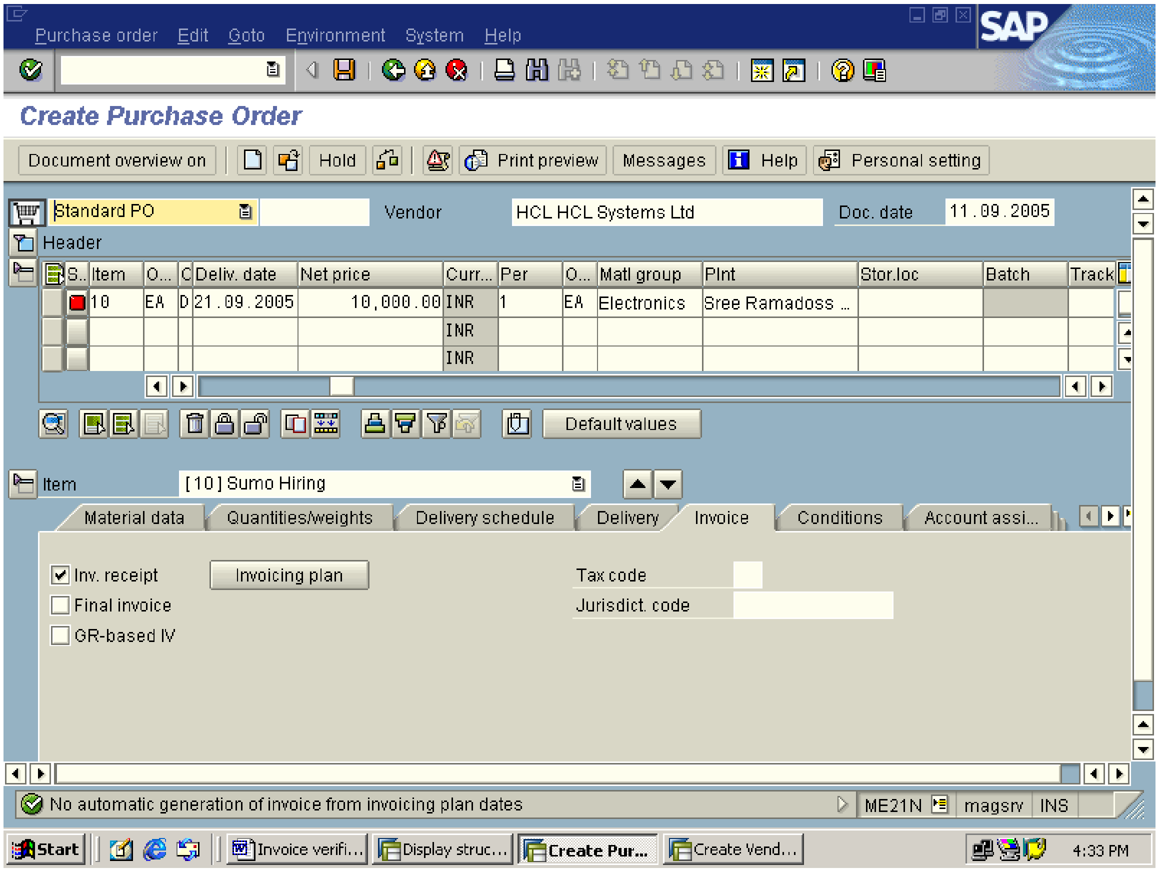
Then execute



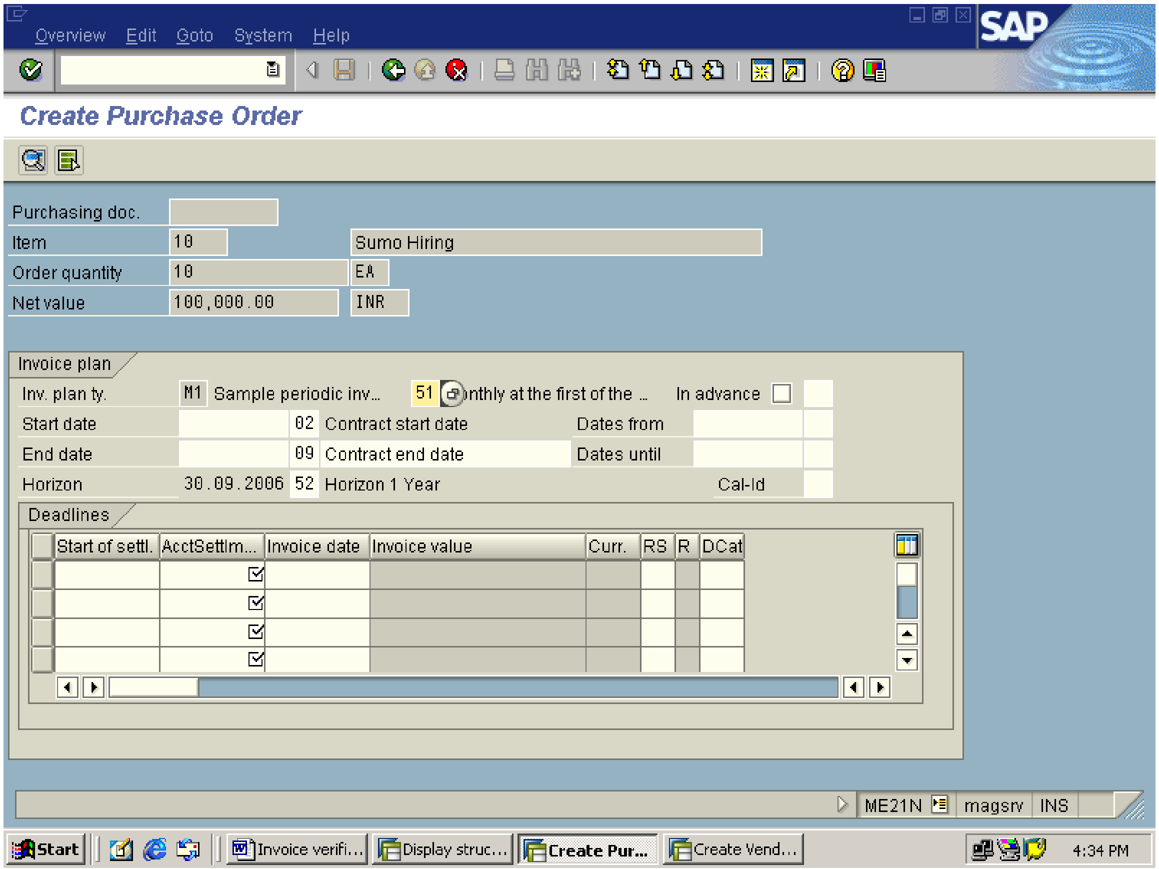
Invoicing Plan:

1. Create PO with invoicing plan

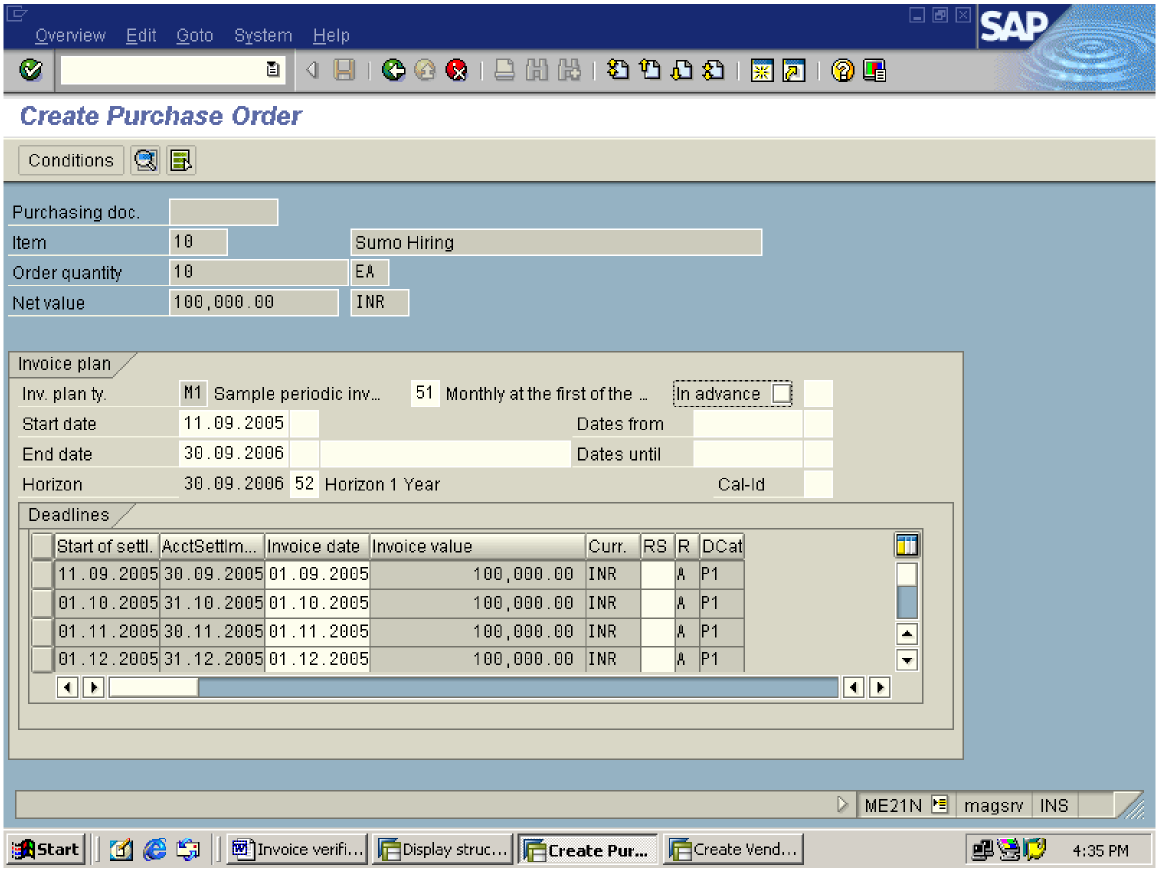
Case1: Periodic invoice plan



accept the warning informations

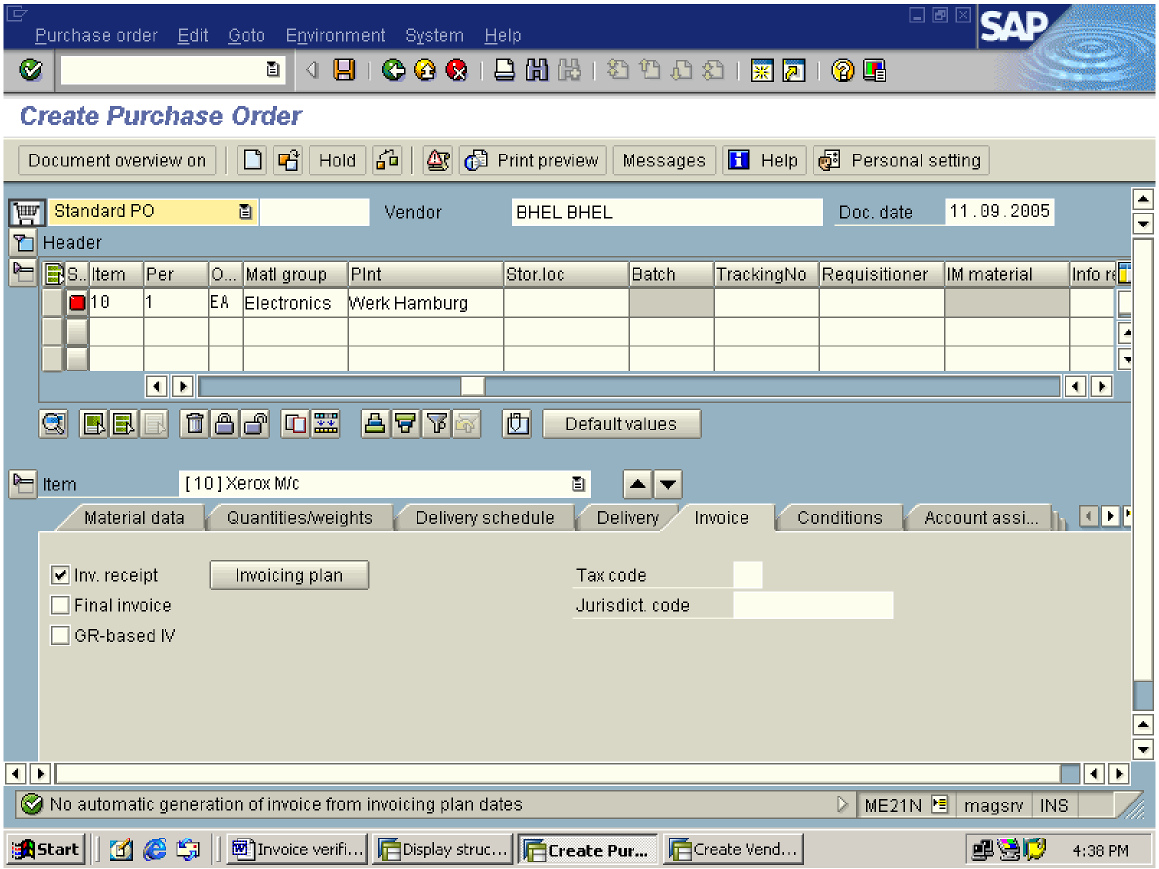


enter the start date and end date then press enter

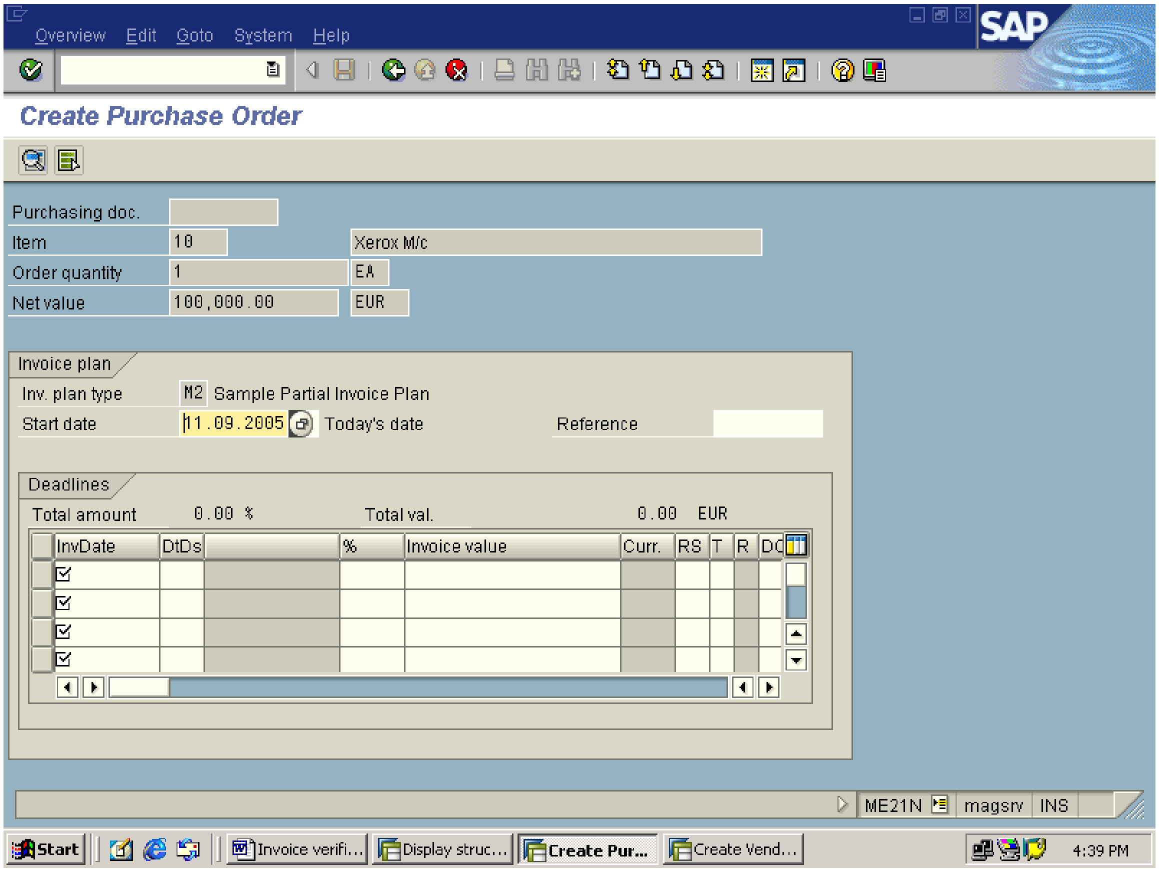


Go back and save the PO

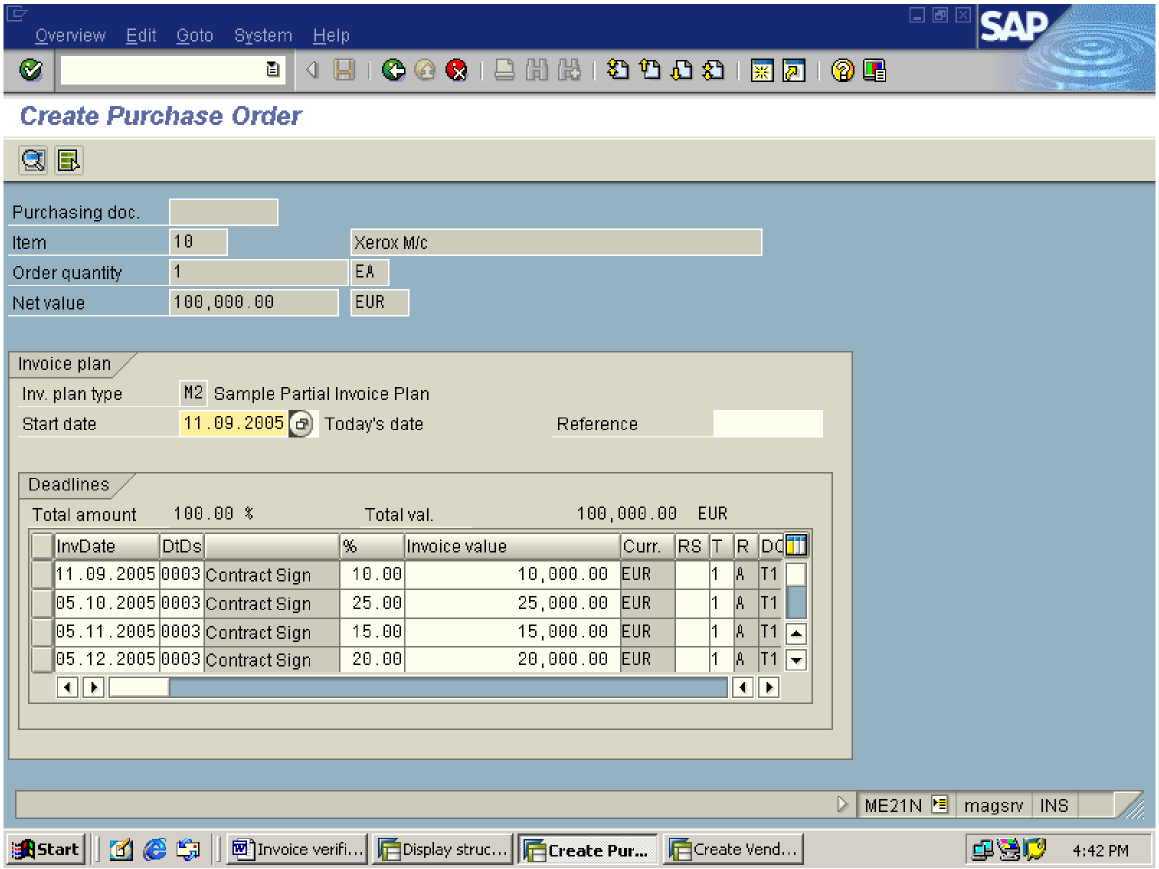
Case2: Partial invoicing plan



click on Invoicing plan button
select partial invoicing plan



enter the starting date
then corresponding invoice dates with %



Go back and save the PO

For generating invoice document Execute MRIS Tcode