

ETS-117757

No.402/88/12/2010-Comm (Coord)
Government of India
Ministry of Finance
Department of Revenue
(Central Board of Direct Taxes)

New Delhi Dated 8th September 2010

ORDER

Sub: Allocation of work to the Directorate of Income Tax, Human Resource Development.

The Directorate of Income Tax, Human Resource Development, was constituted by Gazette Notification No. 292 of 2007 dated 31-12-2007. In order to rationalize and ensure unambiguous functional responsibility, the following functions being performed by the respective Sections of CBDT, as mentioned herein below, stand transferred to the Directorate of Income Tax, Human Resource Development.

2. Necessary orders relating to the decisions in these matters duly approved by the CBDT or any other competent authority would be issued by respective Sections of the CBDT. Receipts & Reports, and Parliament Questions, relating to these subjects shall, however, continue to be handled by the Sections with assistance from the Directorate.

| Sl. | Particulars of work relating to | From | To |
|-----|---------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|--------------------------------------|
| 1 | Holding of DPC for grant of Senior Scale to ACsIT and selection grade to JCSIT. | Ad.VI Section of CBDT | Directorate of Income Tax, HRD |
| 2 | Recruitment Rules. | | |
| 3 | Processing of Postings and Transfers. | | |
| 4 | Deputation / assignments outside cadre in India and abroad. | | |
| 5 | Promotions to the grade of Joint Commissioner of Income Tax, Commissioner of Income Tax, and Chief Commissioner of Income Tax. | | |
| 6 | Promotions to the grade of Assistant Commissioner of Income Tax. | Ad. VIA section of CBDT | Directorate of Income Tax, HRD |
| 7 | Appointment of group 'A' and 'B' posts in the Data Processing Cadre such as Joint Director, Dy. Director, Assistant Director. | | |
| 8 | Framing of Recruitment Rules, including for the gazetted staff in the Data Processing cadre and Sr. PAs in attached and subordinate offices under CBDT. | | |

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| Sl. | Particulars of work relating to | From | To |
|-----|----------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|--------------------------------------|
| 9 | Creation of posts (all cadres Group A, B & C) in the attached and subordinate offices under CBDT | Ad. VII section of CBDT | Directorate of Income Tax, HRD |
| 10 | Continuance of temporary posts, conversion of temporary posts into permanent ones and transfer of posts from one organization to another under the CBDT. | | |
| 11 | Creation / bifurcation of Income Tax Charges. | | |
| 12 | Administrative problem and policies relating to staff of CCA, CBDT and in ZAO. | | |
| 13 | All matter relating to Direct Recruitment / Promotions to the various non-gazetted posts in the Attached and sub-ordinate Offices. | | |
| 14 | Framing of recruitment rules relating to non-gazetted staff, their review and amendments. | | |
| 15 | Transfer of non-gazetted staff – Inter-charge and also within the charge – consideration of representation and framing of policies. | | |
| 16 | All correspondence, etc., with SSC regarding recruitment of Group C staff in the attached and sub-ordinate offices under CBDT. | | |

3. The concerned Sections handling the above matters shall physically transfer records relating to these functions to the Directorate of HRD. They would, however, continue to provide the CBDT any specific inputs or advice that may be required.

4. This order is issued with the approval of Chairman, CBDT and comes into effect immediately.



(A. K. Saha)
CIT(C&S), CBDT
Tel: 23093544

To

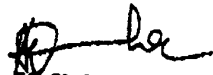
1. All Chief Commissioners of Income Tax (CCA).
2. Director General of Income Tax (HRD), New Delhi.
3. Directors General of Income Tax – Admin; BPR; Vigilance; Systems; International Taxation; NADT; Legal & Research; Exemption.
4. All Directors General of Income Tax (Investigation); DGIT (Intelligence), New Delhi.
5. Joint Secretary (Administration), CBDT.
6. Director (Ad-VI); DS (Ad-VII).
7. Data Base Cell for displaying on website www.irs-officersonline.org.

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Copy for information to:-

- (a) PS to FM / OSD to MoS (R) / Advisor to FM.
- (b) PPS / PS to - Revenue Secretary / Chairman, CBDT / Members, CBDT.
- (c) All Joint Secretaries / Commissioners in the CBDT.
- (d) All Directors / Deputy Secretaries in the CBDT.
- (e) Principal Chief Controller of Accounts, CBDT.
- (f) JS&FA, Department of Revenue / Director (Finance - DT).
- (g) Ad-I Section, Department of Revenue.


(A. K. Sinha)
CIT(C&S), CBDT