## Attention Students !! A Must-Read for all Students Appearing December, 2012 session of CS Examinations

All students appearing in December, 2012 session of CS examinations (Foundation Programme Old Syllabus, Executive Programme & Professional Programme) are hereby informed that important preliminary details of their examination enrollment (including their photograph and signature) have been uploaded on institute's website <u>www.icsi.edu</u>. All students are advised to check and verify the enrollment details carefully and if any discrepancy is found, the same may be communicated to Directorate of Student Services, Noida immediately for necessary corrections. NO REQUESTS FOR CHANGE WILL BE ENTERTAINED AFTER 11<sup>TH</sup> DECEMBER, 2012.

PLEASE NOTE THAT THE FOUNDATION PROGRAMME OLD SYLLABUS/ EXECUTIVE PROGRAMME/ PROFESSIONAL PROGRAMME EXAMINATIONS WILL BE HELD FROM 26<sup>TH</sup> DECEMBER, 2012 ONWARDS.

If there is any discrepancy in the particulars: write to <u>enroll@icsi.edu</u> or inform at Telephone No. 0120-4522081/ 86.

If there is any discrepancy in the status of paper wise exemptions: write to <u>s.hemamalini@icsi.edu</u> or inform at Telephone No. 0120-4522074.

If there is any discrepancy in photograph & signature : Please send your photograph as well as signature ( both in .jpg format ) along with your registration number by email to <u>rajesh.sharma@icsi.edu</u>

Students of Foundation Programme Old Syllabus may please note that if remarks is shown "Your application has been received but rejected - Provisionally Admitted " it means that the student concerned has not submitted his/her pass marks sheet of Class XII. Such students are advised to send the scanned copy of their pass mark sheet of Class XII duly mentioning their registration number on it by e-mail to rajni.sharma@icsi.edu Please note that they will be allotted the Roll No. only after compliance of the above.

Students who have registered for Professional Programme stage between 1<sup>st</sup> March, 2012 to 31<sup>st</sup> May, 2012 are eligible for any Two Modules of Professional Programme in December,2012 examination. Students are advised to please confirm the combination / option of Modules. In case no option/ preference regarding the combination of modules is received, the students will be enrolled for Module-I & Module-II.

Students who have registered for Executive Programme stage between 1<sup>st</sup> March, 2012 to 31<sup>st</sup> May, 2012 are eligible for any One Module of Executive Programme in December, 2012 examination. In case no option/ preference regarding the module is received, the students will be enrolled for Module-I.

Students may please note that requests for change in enrollment status will NOT be

entertained after issue of Admit Card ( i.e. allotment of Roll No.) and in any case after 11<sup>th</sup> December, 2012. It is clarified that requests for change in the enrollment status should reach the Directorate of Student Services, Noida by the aforesaid stipulated date 11<sup>th</sup> December, 2012 and the Institute will not be responsible for loss of articles in postal transit.

Students of Foundation Programme Old Syllabus, Executive Programme and Professional Programme are advised to download their "Admit Card" along with instructions after 14<sup>th</sup> December, 2012 from <u>www.icsi.edu</u>. Please note that the system of dispatch of Admit Card in physical form (i.e. hard copy) by post has been discontinued.