



ICSI - MEGA PLACEMENT DRIVE 2019

Dear Sir/Madam,

Greeting from the Institute of Company Secretaries of India!!!

The Institute keeps dedicating its energies towards supporting the new members by providing suitable platform to find appropriate employment opportunities. Accordingly, the Institute is organizing Mega Placement Drive in every region of ICSI in May 2019 in a planned and coordinated manner for recruitment of Company Secretary in various corporate and firms.

The Company Secretaries who got their ACS membership on or after 1st January 2018 till 30th April 2019 are eligible to participate in the drive.

Region wise schedule of Mega Placement drive 2019:

| Date & Day of Interview | Address of Regional Offices | Placement Coordinator and Contact Person |
|----------------------------------------------|------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| WIRO (WESTERN INDIA REGIONAL OFFICE) | | |
| 04 th May, 2019 Saturday | ICSI Western India Regional Office, 13, 56, 57 Jolly Maker Chambers No. II, Nariman Point, Mumbai - 400021 | Dr. Rajesh Kumar Agrawal, Regional Director – WIRC Ms. Archana K Sawant, Executive Admin Ph: 022 – 61307923 / 61307915 E mail: wiro@icsi.edu, archana.sawant@icsi.edu |
| NIRO (NORTHERN INDIA REGIONAL OFFICE) | | |
| 17 th May, 2019 Friday | ICSI – NIRC Building, Plot No. 4, Prasad Nagar Institutional Area, New Delhi - 110005 | Mr. K. C. Kaushik, Regional Director – NIRC Mr. Himanshu Sharma, Exe. Admin Ph: 011-49343000/49343007; (M) 9810867263 E-mail: niro@icsi.edu; himanshu.sharma@icsi.edu |
| EIRO (EASTERN INDIA REGIONAL OFFICE) | | |
| 18 th May, 2019 Saturday | ICSI Eastern India Regional Office, 3A, Ahiripukur 1st Lane, Kolkata – 700019 | Mr. DVNS Sarma, Regional Director – EIRC Mr. Tamal Kar, Assistant Director Ph: 033 – 40234444 / 22832973; (M) 9051258797 E-mail: eiro@icsi.edu; tamal.kar@icsi.edu |
| SIRO (SOUTHERN INDIA REGIONAL OFFICE) | | |
| 18 th May, 2019 Saturday | ICSI Southern India Regional Office, No. 9, Wheat Crofts Road, Nungambakkam, Chennai – 6000034 | Ms. Sara Arokiaswamy, Regional Director – SIRC Mr. C. Murugan, Senior Executive Assistant Ph: 044 – 28279898 / 25268685; (M) 9443796311 E mail: siro@icsi.edu; chelliah.murugan@icsi.edu |



MODALITIES:

1. Members who have got their membership from 1st January 2018 till 30th April 2019 shall be eligible to take part in the Mega Placement Drive 2019.
2. In case the member applications are more, only shortlisted candidates shall be called to take part in the Placement Drive.
3. The shortlisted candidates are required to report to the placement venue sharp at 8:30 am on the day of the drive for registration and thereafter they shall be provided Interview Skill Development Module (ISDM) by the professional Corporate Trainer/Senior HR Personnel/Senior Company Secretaries on how to face the interview.
4. All candidates need to carry their relevant documents including Academic and Experience certificates.
5. All candidates need to mandatorily be dressed in smart formals both for interview and Pre- interview training session.
6. For further details and queries the candidates can contact the respective Regional offices.
7. Any member without prior registration would not be eligible to participate in the Placement Drive.
8. The candidates are required to pay Rs 500/- (REFUNDABLE) registration fee for taking part in Placement Drive. The same amount shall not be refunded to the candidates who do not participate in the Mega Placement Drive on any ground.
9. The eligible candidates may apply only online through the link <http://bit.ly/ICSImegaPlacementDrive2019>

CS Ranjeet Pandey
President, The ICSI

CS Ashok Kumar Dixit
Officiating Secretary, The ICSI

CS Praveen Soni
Council Member & Chairman,
Placement Committee

Mr. Ritesh Kumar
Deputy Director, The ICSI

For details contact : Ph: 0120-4082124; E-mail: placement.ho@icsi.edu

VISION

"To be a global leader in promoting good corporate governance"

ICSI Motto

सत्यं वद। धर्मं चर। इष्टकारं कुरु। त्वापे. बहिर्वेदं ह्यु कुरु।

MISSION

"To develop high calibre professionals facilitating good corporate governance"



**THE INSTITUTE OF
Company Secretaries of India**

भारतीय कम्पनी सचिव संस्थान

IN PURSUIT OF PROFESSIONAL EXCELLENCE

Statutory body under an Act of Parliament

Headquarters

ICSI House, 22, Institutional Area, Lodi Road, New Delhi 110 003

tel 011-45341000, 4150 4444 fax +91-11-2462 6727

email info@icsi.edu website www.icsi.edu

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