

INVITATION to participate
as **RECRUITER..!!!**



**THE INSTITUTE OF
Company Secretaries of India**

भारतीय कम्पनी सचिव संस्थान

IN PURSUIT OF PROFESSIONAL EXCELLENCE

Statutory body under an Act of Parliament

www.icsi.edu



ICSI - MEGA PLACEMENT DRIVE 2018

Dear Sir/Madam,

Greetings from the Institute of Company Secretary of India!!!!!!

The Institute of Company Secretaries of India (ICSI) is a premier national professional body established under an Act of Parliament to develop and regulate the profession of Company Secretaries in India. It is a statutory body working under the jurisdiction of the Ministry of Corporate Affairs, Government of India, Headquartered at New Delhi with Regional Offices in Mumbai, Kolkata, New Delhi and Chennai and 70 Chapters at various cities in India. The ICSI has on its rolls over 54000 CS members both in Employment and in Practice and around 3.5 Lac students are currently pursuing the CS Course.

The Institute keeps dedicating its energies towards supporting the new members by providing suitable platform to find appropriate employment opportunities as done in the past years. Accordingly, the Institute is organising Mega Placement Drive in every region of ICSI in June 2018 in a planned and coordinated manner for recruitment of company secretary in various corporate and firms.

As per Section 203 of Companies Act 2013 and Rule 8 & 8A of the Companies Appointment and Remuneration of Managerial Personnel Rules 2014; the company having paid up capital of more than 5 Crore are required to appoint a Company Secretary on regular basis.

THE INSTITUTE INVITES YOUR ESTEEMED ORGANIZATION TO PARTICIPATE IN THE ICSI MEGA PLACEMENT DRIVE, 2018 FOR RECRUITING COMPANY SECRETARY IN YOUR ORGANIZATION. The Company Secretaries who got their ACS membership on or after 20th October 2017 shall participate in the drive.

Region wise the following schedule has been planned;

Date & Day of Interview	Venue	Contact Persons
NIRO (NORTHERN INDIA REGIONAL OFFICE)		
11th June 2018, Monday	ICSI-NIRC Building, Plot No. 4, Prasad Nagar Institutional Area, New Delhi-110 005	CS Pradeep Kumar Debnath, Chairman – NIRC Ms. Alka Arora, Regional Director – NIRC Mr. Himanshu Sharma, Exe. Admin Ph: 011-49343000/49343007; (M) 9810867263; E-mail: niro@icsi.edu; himanshu.sharma@icsi.edu
WIRO (WESTERN INDIA REGIONAL OFFICE)		
12th June 2018 Tuesday	ICSI Western India Regional Office, Jolly Member Chambers No. II, Nariman Point, Mumbai - 400021	CS Hitesh Kothari, Chairman – WIRC Dr. Rajesh Kumar Agrawal, Regional Director – WIRC Mr. Ranjith Krishnan, Assistant Director Ph: 022- 61307923 / 61307915 E-mail: ranjith.krishnan@icsi.edu; wiro@icsi.edu
EIRO (EASTERN INDIA REGIONAL OFFICE)		
19th June 2018 Tuesday	ICSI Eastern India Regional Office, 3A, Ahiripukur 1st Lane, Kolkata-700019.	CS Ashok Purohit, Chairman – EIRC Mr. DVNS Sarma, Regional Director – EIRC Mr. Sonu Nahata, Assistant Director Ph: 033-40234444 / 22832973 (M) 9007115661; E-mail: eiro@icsi.edu, sonu.nahata@icsi.edu
SIRO (SOUTHERN INDIA REGIONAL OFFICE)		
23rd June 2018 Saturday	ICSI Southern India Regional Office, No.9, Wheat Crofts Road, Nungambakkam, Chennai 600 034	CS Racharla Ramkrishna Gupta, Chairman – SIRC Ms. Sarah Arokiaswamy, Regional Director – SIRC Mr. C. MURUGAN, Senior Executive Assistant Ph: 044-28279898 / 28268685; (M) 9443796311, E-mail: siro@icsi.edu; chelliah.murugan@icsi.edu



MODALITIES:

1. You are requested to kindly register through the link <https://goo.gl/forms/KD2GJjai8C2KNYhm1> and confirm your participation.
2. The drive would start at 10 am on scheduled date. The allotted slot would be intimated to you by the respective regional offices after receipt of your confirmation for participation in the MEGA PLACEMENT DRIVE. Allotment of time slot to organisation would be based on availability and sole discretion of the Institute.
3. The participating Companies / firms are required to send the offer of appointment through the institute only. The companies/firms participating in the placement drive are required to submit the list of shortlisted candidates in a format duly signed by the recruiter on the same day of drive.
4. On Spot offers would be highly solicited.
5. No TA/DA would be paid to organisation to come for the drive.

CS Makarand Lele
President, The ICSI

CS Dinesh C Arora
Secretary, The ICSI

CS Ashish Garg
Chairman, Placement Committee

Dr. S.K. Jena
Director, Training & Placement

For details contact :

Dr. J. M. Paliwal, Joint Director, Placement
Ph: 0120-4082161/2124; E-mail: placement.ho@icsi.edu

Vision

“To be a global leader in promoting good corporate governance”

Motto

सत्यं वद धर्मं चर। *Speak the truth. Abide by the law.*

Mission

“To develop high calibre professionals facilitating good corporate governance”



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Headquarters

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ACADEMIC HELPLINE NO. 0120-6267 777 (Monday - Friday 7 a.m. to 11 p.m. & Saturday 9 a.m. to 9 p.m.)

CALL CENTRE NO. 0120-3314 111, 6204 999 (Monday - Friday 7 a.m. to 11 p.m. & Saturday 9 a.m. to 9 p.m.)

**SAMPARK -
MISSED CALL NO.
8824401155**