



**THE INSTITUTE OF CHARTERED ACCOUNTANTS OF INDIA**  
*[Set up by an Act of Parliament]*

**13-CA (Exams)/Observer Empanel /May / June – 14**

**7<sup>th</sup> February, 2014**

**ANNOUNCEMENT**

**EMPANELMENT OF MEMBERS TO ACT AS OBSERVERS AT THE EXAMINATION CENTRES FOR THE CHARTERED ACCOUNTANTS EXAMINATIONS  
MAY / JUNE 2014.**

**The Institute intends to draw a Panel from amongst its Members for acting as Observer at the examination centres in various cities during the Chartered Accountants Examinations to be held from 26<sup>th</sup> May to 9<sup>th</sup> June, 2014 and the Common Proficiency Test to be held on 22<sup>nd</sup> June, 2014 (Sunday).**

**It may kindly be noted that the assignment to act as Observer shall be given in the city of Professional Address of the Member only.**

**Members who are interested to act as Observer at the examination centres during the examination days have to fill up an online form available at [http://icai.org/app\\_forms/observer\\_may2014.html](http://icai.org/app_forms/observer_may2014.html) from 7<sup>th</sup> February 2014 to 28<sup>th</sup> February 2014. The Examination Department will not entertain empanelment application form in any other mode.**

**A) ELIGIBILITY TO EMPANEL TO ACT AS AN OBSERVER:**

A member of the Institute, desirous of acting as an Observer, may empanel provided that -

- i) s/he must be a member whose name is borne on the Register of the Institute.
- ii) her / his name should have been borne on the Register of Members on or before 1<sup>st</sup> April 2011.
- iii) None of her / his relatives\* or dependent\* is / will be appearing in the ensuing Chartered Accountants Examinations / CPT / Post – Qualification Course Examinations in May / June 2014 in any examination centres in India or Abroad. [\* the term "relative" or "dependent" for the purpose shall include, in relation to an individual, the wife, husband, son, daughter-in-law, daughter, son-in-law, grandson, grand daughter, brother, brother's wife, brother's son, brother's daughter, sister, sister's husband, sister's son, sister's daughter, wife's brother, wife's sister and husband's brother and husband's sister]
- iv) s/he is not coaching students for any of the examinations / test conducted by the Council of the Institute in any institutions / organization including Regional Councils / Branches of the Institute and also private coaching.
- v) s/he not been convicted by any court of Law and no disciplinary proceedings are pending against her / him either by the ICAI / Disciplinary Directorate or by any other organization, both in India or abroad.
- vi) s/he is not associated with the Institute as an elected member of the Council / Regional Council / Managing Committee of any Branch of the ICAI.
- vii) s/he shall abide by the Guidelines for Observer and / or any other instructions.

## **HONORARIUM PAYABLE:**

An honorarium of ` 1500/- **per day / per session** and ` 350/- as conveyance reimbursement for 'A' class cities and ` 250/- for other cities per day (to cover cost of local travel) besides reimbursement of postal, stationery, telephone expenses, if any.

**THE OBSERVER IS REQUIRED TO BE PRESENT IN THE ASSIGNED BRANCH OF THE BANK OF BARODA / EXAMINATION CENTRE FROM THE TIME WHEN THE CODE KEY IS OPENED IN THE BANK OF BARODA AND TILL THE CONCLUSION OF EXAMINATION viz. THE ANSWER BOOKS ARE POOLED, RECONCILED AND PACKED AND THE ANSWER BOOK PARCELS ARE HANDED OVER TO THE DESIGNATED COURIER AGENCY i.e. M/S BLUE DART FOR DESPATCH TO EXAMINATION DEPARTMENT, ICAI.**

Once the duties are assigned for acting as an Observer in a particular examination centre, he/she should attend to the said assignment and send his/her report and bill in the prescribed format immediately after the completion of his / her assignment. In case any member is unable to perform his / her assignment, the same may be communicated to the Examination Department well in advance. If a member neither informs the Examination Department nor discharges the duties assigned, he/she would be liable for such action under the provisions of the Chartered Accountants Act and the Regulations framed thereunder, as deemed fit.

Kindly note that giving false misleading declaration regarding conflict of interest / involvement in coaching will lead to action under disciplinary provisions in accordance with the Chartered Accountants Act, 1949 and the Rules and Regulations framed thereunder.

**Desirous Members may** [click here](#).

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Details of the cities in which the ensuing examinations will take place are as under.  
**The cities/ places where the examinations will be held are given below:**

### WESTERN REGION:

(Covering States of Goa, Gujrat and Maharashtra and U. T. of Dadar & Nagar Haveli and Daman & Diu)

CITY/CENTRE	CITY/CENTRE	CITY/CENTRE	CITY/CENTRE
Ahmedabad -I @	Jalgaon	Mumbai - VII +	Rajkot
Ahmedabad -II @	Jamnagar	Mumbai - VIII +	Sangli
Ahmednagar	Kolhapur	Mumbai - IX +	Satara
Akola	Latur	Mumbai - X +	Solapur
Amravati	Mapusa (Goa)	Mumbai - XI +	Surat
Anand	Margao (Goa)	Nagpur	Surendranagar
Aurangabad	Mumbai - I +	Nanded	Thane
Bharauch	Mumbai - II +	Nasik	Vadodara
Bhavnagar	Mumbai - III +	Navsari	Vapi
Bhuj	Mumbai - IV +	Panvel	
Gandhidham	Mumbai - V +	Pimpri-Chinchwad	
Gandhinagar	Mumbai - VI +	Pune	

@ **Ahmedabad** is divided into two Zones, namely Zone I and Zone II. The possible location of centres in the zones is as under:-

- Zone I - Navrangpura, Ellis bridge, Ambawadi, Naranpura, Memnagar  
 Zone II - Vastrapur, Thaltej, Sattellite, Gurukul Road

+ **Mumbai** is divided into eleven Zones namely Zone I to Zone XI. The possible locations of the centres in the respective zones will be:

- Zone I - Chrchugate / Charni Road area  
 Zone II - Parel/ Dadar area  
 Zone III - Vile Parle/ Andheri  
 Zone IV - Jogeshwari (W)/ Goregaon (W)/ Malad (W)/ Kandivali (W)  
 Zone V - Jogeshwari (E)/ Goregaon (E)/ Malad (E)/ Kandivali (E)/ Borivali (E)/ Dahisar (E)  
 Zone VI - Borivali/ Dahisar (West)  
 Zone VII - Mira Road/ Bhayandar  
 Zone VIII - Vasai Road/ Nallasopara/ Virar  
 Zone IX - Ghatkopar/ Bhandup/ Mulund  
 Zone X - Dombivli area/ Kalyan  
 Zone XI - Vashi (Navi Mumbai)

### SOUTHERN REGION:

(Covering States of Andhra Pradesh, Karnataka, Kerala, Tamil Nadu and U. Ts. of Lakshadweep and Pondicherry)

CITY/CENTRE	CITY/CENTRE	CITY/CENTRE	CITY/CENTRE
Alappuzha	Chennai - VIII #	Kottayam	Sivakasi
Bangalore -I @@	Coimbatore	Kozhikode	Thiruvananthapuram
Bangalore -II @@	Ernakulam	Kumbakonam	Thrissur
Belgaum	Erode	Kurnool	Tiruchirapalli
Bellary	Guntur	Madurai	Tirupati
Chennai - I #	Hubli	Mangalore	Tirupur
Chennai - II #	Hyderabad - I *	Mysore	Tuticorin
Chennai - III #	Hyderabad - II *	Nellore	Udupi
Chennai - IV #	Kakinada	Palghat	Vellore
Chennai - V #	Kannur	Pondicherry	Vijayawada
Chennai - VI #	Karimnagar	Rajamahendravaram	Vishakhapatnam
Chennai - VII#	Kollam (Quilon)	Salem	Warangal

@@ **Bangalore** is divided into two Zones, namely Zone I and Zone II. The possible location of centres in the zones are as under:-

- Zone I - Bangalore ( East & North) comprising of Basaveshwaranagar, Frazer Town, Gandhinagar, M G Road, Majestic, Malleswaram, Rajajinagar, Richmond Town, Shivajinagar, Tumkur Road and Yelahanka.  
 Zone II - Bangalore (West & South) comprising of Banashankari, Basavangudi, Chamrajpet, Domlur, J P Nagar, Jayanagar, J.C. Road and Mysore Road.

# **Chennai** is divided into eight Zones, namely Zone I to Zone VIII. The Zone numbers given to different areas (i.e. possible locations of centres in the Zones) are as under:

- Zone-I: George Town, Broadway, Rayapuram, Washermanpet, Tondiarpet  
 Zone-II: Nungambakkam, Gopalapuram, Triplicane  
 Zone-III: Guindy, Adyar, Besant Nagar, Tirunvanmiyur  
 Zone-IV: Royapettah, Mylapore, Mandaveli  
 Zone-V: Arumbakkam, Annanagar, Kilpauk, Ambattur, Villivakkam  
 Zone-VI: Kodambakkam, T. Nagar, West Mambalam, Saidapet  
 Zone-VII: Vadapalani, Ashok Nagar, K.K. Nagar, Porur  
 Zone-VIII: St. Thomas Mount, Pallavaram, Nanganallur, Chromepet, Tambaram

**\*Hyderabad** Centre is divided into two zones namely Zone I and Zone II. The possible locations of the centres of respective Zones will be:

Zone I - Hyderabad

Zone II - Secunderabad, Tarnaka, Uppal

## **EASTERN REGION:**

(Covering States of North East States, Orissa, Tripura, West Bengal and U.T. of Andaman & Nicobar Islands)

CITY/CENTRE	CITY/CENTRE	CITY/CENTRE	CITY/CENTRE
Asansol	Durgapur	Kolkata III <sup>^</sup>	Tinsukia
Berhampore	Guwahati	Rourkela	
Bhubaneswar	Kolkata I <sup>^</sup>	Sambalpur	
Cuttack	Kolkata II <sup>^</sup>	Siliguri	

<sup>^</sup>**Kolkata** is divided into three zones namely Zone I to Zone III. The possible locations of the centres in the respective Zones will be:

Zone I - Kolkata South

Zone II - Kolkata North

Zone III - Howrah

## **CENTRAL REGION:**

(Covering States of Bihar, Chhattisgarh, Jharkhand, M.P., Rajasthan, Uttarakhand and U.P.)

CITY/CENTRE	CITY/CENTRE	CITY/CENTRE	CITY/CENTRE
Agra	Dehradun	Jhunjhunu	Raipur
Ajmer	Dhanbad	Jodhpur	Ranchi
Aligarh	Dundlod	Kanpur	Ratlam
Allahabad	Durg	Kishangarh	Saharanpur
Alwar	Ghaziabad	Kota	Sikar
Bareilly	Gorakhpur	Lucknow	Sri Ganganagar
Beawar	Gwalior	Mathura	Udaipur
Bhagalpur	Indore - I%	Meerut	Ujjain
Bharatpur	Indore - II%	Moradabad	Varanasi
Bhilwara	Indore - III%	Muzaffarnagar	
Bhopal	Jabalpur	Neemuch	
Bikaner	Jaipur	Noida	
Bilaspur	Jamshedpur	Pali-Marwar	
Chittorgarh	Jhansi	Patna	

% Indore is divided into three Zones. The possible locations of the centres in the respective Zone will be as under:

Zone - I : Vijay Nagar, Nanda Nagar, MIG/LIG Colony, Patnipura, Scheme No.54, Scheme No.74, Scheme No.78, Shalimar Township, Mahalaxmi Nagar, Tilak Nagar, Kanadia Road, Saket, Telephone Nagar, Goyal Nagar, Bengali Square, Khajrana, Dewas Naka, Malviya Nagar, Nehru Nagar

Zone - II : Chawni, South Tukoganj, Geeta Bhavan, Chhoti Gwal Toli, MTH Compound, Sneh Nagar, Kanchan Bag, Bhawankuwa, M.Y. Hospital Road, RNT Marg, Malwa Mill, Janjir Wala Square, Nasia Road, Naulakha, Sapna Sangeeta, Khatiwala Tank, Palsikar Colony, Sanchar Nagar, Agrawak Nagar, Juni Indore, Jail Road, Joara Compound, Rajwada, Devas, Mhow

Zone - III : Rajendra Nagar, Annapuran Road, Vaishali Nagar, Gumasta Nagar, Suadma Nagar, Usha Nagar, Raj Mohalla, Mahesh Nagar, Bada Ganpati, Aerodrome Road, Kalani Nagar, Gandhi Nagar, Banganga, Marimata Chouraha, Lokymanya Nagar

## **NORTHERN REGION:**

(Covering States of Delhi, Haryana, H.P., J & K, Punjab and U.T. of Chandigarh)

CITY/CENTRE	CITY/CENTRE	CITY/CENTRE	CITY/CENTRE
Ambala	Delhi/ New Delhi-V \$	Jammu	Sangrur
Amritsar	Delhi/ New Delhi-VI \$	Jind	Shimla
Bathinda	Delhi/ New Delhi-VII \$	Kaithal	Sirsa
Bhiwani	Delhi/ New Delhi-VIII \$	Karnal	Sonepat
Chandigarh	Faridabad	Ludhiana	Srinagar
Delhi/ New Delhi-I \$	Fatehabad	Panipat	Yamunanagar
Delhi/ New Delhi-II \$	Gurgaon	Patiala	
Delhi/ New Delhi-III \$	Hisar	Rewari	
Delhi/ New Delhi-IV \$	Jalandhar	Rohtak	

**\$ Delhi/ New Delhi** is divided into eight Zones, namely Zone I to Zone VIII. The Zone numbers given to different areas (i.e. possible locations of centres in the Zones) are given below:

Zone I - Karol Bagh, Pusa Road, Patel Nagar, Kirti Nagar

Zone II - Pitampura, Rohini

Zone III - Paschim Vihar, Punjabi Bagh

Zone IV - Nizamuddin, Lajpat Nagar, Lodhi Road, Kalkaji

Zone V - Geeta Colony, Priyadarshini Vihar, Karkardooma, Vivek Vihar, I.P. Extension

Zone VI - Vasundhra Enclave, Mayur Vihar, Anand Vihar

Zone VII - Kingway Camp, Darya Ganj, Shalimar Bagh Saroop Nagar

Zone VIII - Janakpuri, Dwarka, Vikaspuri